

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
MEETING HELD ON MONDAY, OCTOBER 16, 2006, AT 7:00 PM, MUSIC ROOM, MORRISON
HALL

Present: Chair J. Wolfe, B. Hodge, M. Murphy, J. Boyce, H. Gareiss, R. Ginton, D. Mirro
Absent: A. Anthonisen, R. Calderin

EXECUTIVE SESSION

At 5:45 pm, the Chair Joan Wolfe convened an Executive Session to discuss personnel matters according to Section 105 of Article 7 of the Public Officer Law, and no action was taken. At 6:00 pm by unanimous consent, the Trustees closed the Executive Session.

I. CALL TO ORDER

At 7:00 pm Chair Joan Wolfe called the meeting to order and noted that a quorum was present.

II. CONSENT AGENDA

A motion was made to approve Consent Agenda
Items A – H, as presented.

Gareiss/Ginton
Unanimous

A. Approved the Minutes from the regular meetings held on September 11, 2006 as presented.

B. Approved the petty cash reports for September 2006 in the amount of \$70.90

C. Approved Faculty Appointments:

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Abdelaziz Farah	Assistant Professor, Department of Social Science, full-time, tenured	AY 2006-2007
Janet Gorgone	Instructor, Nursing Department, full-time, temporary	AY 2006-2007
Ronald, Jurain	Assistant Professor, Department of Criminal Justice, full-time, tenured	AY 2006-2007

D. Approved Staff and Chair Appointments:

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Jean Chang	Technical Assistant Information Technology Change from ¾ time to full-time, Staff & Chair, Grade I	9/25/06
Mildred Consolo- Melchionne	Academic Fieldwork Coordinator, full-time, 10-month position, Staff & Chair, Grade II	8/28/06 AY 2006-2007
Dorene Iacovino	Operations Coordinator, CAPE, Staff & Chair, Grade II	9/25/06-8/31/07
Lynne Sheren	Coordinator of Grants, Staff & Chair, Grade II	9/25/06-8/31/07

E. Approved Management Confidential Appointment:

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Christine Work	Director of Institutional Planning, Assessment and Research	9/5/06-8/31/07

F. Approved Management Confidential and Staff & Chair Title Changes:

<u>Name</u>	<u>Previous Title</u>	<u>New Title</u>	<u>Effective</u>
<u>Management Confidential</u>			
Paul Broadie II	Vice President for Student Development	Vice President for Student Services	10/16/06
<u>Staff & Chair</u>			
Timothy Burger	IT Support Specialist I, Grade I	IT Support Specialist II, Grade II	9/25/06
Steven R. Harpst	Director, Student Life	Director, Student Activities	10/16/06

G. Approved Faculty and Staff & Chair Retirements:

<u>Name</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
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Faculty

Barry D. Kass	Professor of Anthropology, Social Science Department	37	7/1/07
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Approved the Early Retirement Incentive for Professor Barry D. Kass under the Faculty Association contract. At the same time, the status of Professor Emeritus was granted to Professor Kass.

Staff & Chair

Margot St. Lawrence	Director of Admissions	22	12/31/06
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Approved the Early Retirement Incentive for Director Margot St. Lawrence under the Staff and Chair contract.

H. Approved the 2006 Fall Semester Adjunct Payroll

III. PRESIDENT'S REPORT

President William Richards updated the Trustees on the following topics:

- The College is in the 4th lowest loan group. President Richards commends the College's loan officers for their excellent direction.
- Four community colleges in Orange, Ulster, Rockland and Sullivan (OURS) received a \$4 million grant to develop the Hudson Valley Domestic Preparedness Community College Consortium. The consortium will allow students to pursue degrees in emergency management, fire protection science, paramedic and cyber security. Students will be able to pursue a two-year associate degree at any of the four colleges, which will be lined together via cyber technology. It is hoped that other counties join the consortium to preclude duplicating the programs.
- The Orange County Legislature voted in favor of the Key Bank location for the new site in Newburgh. By mid-January, the Legislature will be briefed on the design of the campus, and a vote to approve funding will take place in February 2007.
- Vice President Catherine Chew, Mindy Ross and President Richards met with representatives from SUNY and the Department of Education to review the next steps and documentation needed to proceed. Mindy Ross will become the point person for this process.
- At a recent meeting with Mr. Bill Kaplan, he agreed to move back the gift for the new campus to 12/31/08.
- About a dozen College employees participated in the United Way Day of Caring. Members from the College helped paint, plant gardens, or shop for housebound seniors. This day turned out to be a rewarding experience for all involved.
- Last week President Richards had lunch with Catherine Bond Hill, the new president of Vassar College. She had a rather interesting background that included working in Africa during the Clinton administration. She will meet with our academic staff to work on collaborating with Vassar.
- Kudos to Bob Glohs, who was recently recognized by the Orange-Sullivan Employment Alliance Network (OSEAN) for employing individuals with disabilities.

- The renaming ceremony for the George F. Shepard Student Center gathered about 120 people. This delightful event was attended by Senator John J. Bonacic and Assemblywoman Annie Rabbitt. Trustee Emeritus Jack McMahon spoke eloquently about Dean Shepard.
- Board of Trustees biographies was distributed for review. Changes should be submitted to Maryann Raab.
- Trustees Arthur Anthonisen, Jenna Boyce and Joan Wolfe attended the NYCCT Conference in Albany and the national ACCT conference on 10/10 – 10/14 in Orlando, Florida. Both meetings were very productive. Chairwoman Wolfe found the ACCT conference very interesting and the networking with people from all parts of the country was a real bonus. She highlighted the importance of holding a Board Retreat. The retreat should be held before the end of June. Self-evaluations and mentoring new trustees are equally important issues. The U.S. Secretary of Education Margaret Spellings spoke about making community colleges more accessible and affordable. Secretary Spellings emphasized that high schools need to be held more accountable, and that better linkage between high schools and community colleges should exist. At the conference, our former Student Trustee Donald Boyce presented a workshop for Trustees throughout the country. Trustee Anthonisen was elected as the Vice Chair of ACCT.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM

Diane Bliss, president of the College Governance System, highlighted the following items:

1. At the 10/11 Executive Committee meeting, Ann Vershuuren, chair of the ad hoc Student Course Evaluation Committee, presented the committee's recommendations and process. The Executive Committee approved recommendations for presentation at the 10/23/06 Assembly. A vote will occur in November. The ad hoc committee will continue to work on the process, after extended discussion, and work with department chairs regarding their roles in the process. This committee has worked hard to find an instrument and process that is fair, useful, meaningful and non-punitive and is nearing completion of that goal.
2. Also on the agenda for the 10/23/06 Assembly is a Planning, Budgeting and Institutional Effectiveness (PBIE) Committee presentation. The new PBIE process kicked off this year, and the committee is entering the open forum stage. Their presentation will include information regarding Vice Presidents' criteria for ranking initiatives and the purpose, format and schedule for the open forums, allowing for additional college community feedback and questions before the PBIE committee engages in its final ranking of initiatives to be forwarded to the Cabinet and the President. It is exciting to see a new transparent, open and collaborative process for planning and budgeting that will also feed into institutional effectiveness.
3. Paul Basinski and the College will be hosting the Faculty Council of Community Colleges for its Plenary meeting on campus this week. Among the guests will be Provost Dr. Risa Palm and SUNY Chancellor John Ryan. Paul has done a great job in bringing this distinguished group of 29 community college representatives from all over the state to our campus.
4. Executive Committee will invite the Vice Presidents to meetings twice a year in an effort to increase communication.

V. REPORT OF THE STUDENT TRUSTEE

- Student Trustee Jenna Boyce reported that the Women's Volleyball team's record is 5 – 9 with a recent loss to Nassau last Saturday.
- Men's Soccer had a conference game tonight and is currently having a winning season.
- Student Trustee Boyce commented that her attendance at the ACCT National Conference was an amazing experience and offered her the opportunity to meet representatives from across the country. The conference provided the trustees with fine knowledge about expanding their efforts as board members. The NYCCT Conference in Albany provided board members with strategic information to better serve their colleges.

VI. OLD BUSINESS - None

VII. NEW BUSINESS

1. A draft of a Board Policy concerning Children on Campus was discussed.
2. A draft of the Board Policy regarding Performance Pay for Management Confidential employees was also reviewed. Both policies will be brought to the Board for approval in November.
3. A motion was made to approve the Resolution for a building name change from the Learning Resource Center to the Library.

Gareiss/Murphy
Unanimous
4. A motion was made to approve the Resolution to change Department Titles as follows:

<u>Present Department Title</u>	<u>New Department Title</u>
Student Development	Student Services
Student Life	Student Activities

Glinton/Mirro
Unanimous

VIII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Administrative Services Committee - None

Personnel and Finance Committee – None

Audit Committee

Vice President Dan Bloomer indicated that the audit committee, Trustees Herb Gareiss, Brutus Hodge and Don Mirro, met prior to the Board meeting for the first time. An agenda of meeting dates was set. VP Bloomer updated the committee and the Board about the outcome of the State Comptroller's report. Nothing significant was found by the auditors. A final report and disposition will be received some time in April 2007. The auditors remained on campus for three months. Favorable comments were given to the Payroll Department about their duties and procedures. The department's procedures will become a State model for best practices.

Educational Policies and Student Affairs Committee - None

IX. COMMENTS FROM THE PUBLIC

- Professor Kathleen Malia commented that the Faculty Association met and asked her to express a commendation to President Richards for getting the Newburgh Campus going and for his vigorous and endless energy, which they have not seen before.
- A student, Roy Paul, thanked Professor Malia and the Board for their kindness and acceptance of students attending the meetings. He plans to attend future meetings.
- President Richards announced:
 1. The Faculty Council Plenary Conference will take place on campus from 10/19 – 10/21.
 2. The Presidents Assistants Annual Meeting will be held at the College on 10/22 and 10/23.Two-thirds of the state's community colleges will be represented at this gathering.
- Trustee Roberta Glinton reported that this is her last meeting as a Board member. Trustee Glinton stated that it has been a "wonderful nine years." She appreciates the help, support and generosity that she received and will continue to work for the College in any capacity possible. Trustee Glinton truly loves the College and the time she spent here.

X. BOARD DISCUSSION - None

XI. BOARD ADJOURNMENT

At 7:30 pm, a motion was made (Glinton/Murphy) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Assistant to the President