

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
 MEETING HELD WEDNESDAY, NOVEMBER 11, 2009, AT 8:00 AM, IN THE MUSIC ROOM,
 MORRISON HALL

Present: Chair J. Wolfe, Vice Chair S. O'Donnell, Secretary M. Murphy, A. Anthonisen, R. Calderin,
 R. Krahulik, G. Mokotoff, C. Stoker, H. Ullrich
 Absent: B. Hodge

I. **CALL TO ORDER** - Chairman Joan Wolfe called the meeting to order at 8:10 am. A moment of silence was observed to honor all veterans who served and fought for our country so that we can be free.

II. **CONSENT AGENDA**

A motion was made to approve Consent Agenda Items A – G. Murphy/Calderin Unanimous

A. Approved the Regular Meeting Minutes dated October 14, 2009.

B. Approved Petty Cash Reports in the amount of \$24.74 for October 2009.

C. Approved Staff and Chair Appointment

| <u>Name</u> | <u>Title</u> | <u>Effective</u> |
|--------------------|---|------------------|
| Artur Charukhchyan | IT Support Specialist II – Web and Database, Grade II | 9/1/09 |

D. Approved Management Confidential Appointment

| <u>Name</u> | <u>Title</u> | <u>Effective</u> |
|-----------------|-------------------------------------|-------------------|
| Richard Heppner | Vice President for Academic Affairs | 10/1/09 - 5/31/11 |

E. Approved Faculty Retirement

| <u>Name</u> | <u>Discipline</u> | <u>Years of Service</u> | <u>Effective</u> |
|------------------|--|-------------------------|------------------|
| Rhoda B. Collins | Assistant Professor, Physical Therapist Assistant Department | 20 | 7/1/10 |

The Board approved the status of Professor Emeritus for Assistant Professor Rhoda B. Collins for her dedicated service to the College and the students throughout her career.

F. Approved Department Title Change

| <u>Former Title</u> | <u>New Title</u> |
|---|---|
| Physical Therapist Assistant and Massage Therapy Assistant Department | Physical Therapist Assistant Department |

G. Approved the A.A.S. Fire Science Technology Degree

III. PRESIDENT'S REPORT- William Richards

- **Community College Survey of Student Engagement (CCSSE)** national survey was discussed. In the past years, the SUNY system has administered a separate student survey. At the next SUNY Presidents' meeting, conversation will continue about which instrument to use. The national survey tracks students while they are attending college as well as two years after the students graduate.
- **Community Engagement Survey** is being prepared for distribution in January 2010. The survey will reach students, former students, business leaders, and citizens throughout the county. The survey will address the community's future needs as well as determine if the needs for credit and non-credit courses are being fulfilled. A final report will be available in the spring 2010.
- **2010 Federal Lobby Effort** – A final draft of the ACCT conference lobby effort will be available at the 12/9 Board meeting. Several key issues will be brought to the legislators in Washington, DC. The board members attending the conference will gather in early February for conference preparation.
- **Solar Signage** – Two external solar directional maps were installed on the Middletown campus. One is located between Morrison Hall and the Library and the other can be found near the entrance to the road next to Harriman Hall. The Newburgh campus will have similar signage installed in the future.
- **Sustainability Committee** is preparing a report due out in the fall 2010 that touches on sustainable operations and curriculum that the College should be engaged in. An interim coordinator will be appointed and a search for a permanent coordinator will begin the fall 2010.
- On 11/9, the College signed a Memorandum of Understanding with the Hudson Valley Center for Innovation (HVCFI) and the Hudson Valley Technology Development Center (HVTDC). The three-party collaboration focuses on introducing students to energy conservation and sustainability. The first project involves establishing measurable standards for small and medium wind turbines, and students will participate with data documentation. The collaboration will connect the College with entrepreneurs using new technological ideas.
- Student Trustee Corrina Stoker was elected as the SUNY Student Senate Hudson Valley representative.
- The College's Veteran's Day Luncheon held on 11/10 in Morrison Hall included staff members who served in WWII, Korea, Vietnam, and students, including one student who will be deployed shortly to Afghanistan.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – Diane Bliss

1. The Developmental Education Committee and the Academic Policy Committee are working on a number of updates to policies. The Academic Policy Committee is interested in updating the information, personnel titles and format of the Academic Policy Manual.

2. Governance President Diane Bliss responded to FCCC surveys related to SUNY community college governance systems and related to the ongoing SUNY Strategic Planning process. Bliss is hoping to use information from the SUNY community college governance systems survey to see what other models of governance are used across the state.

3. The newest member of Executive Committee is Christine Work, replacing Roz Smith as Professional Staff representative.

4. The ad hoc Sustainability Committee is focusing this year on an assessment to establish a baseline of the college's sustainability practices and on the kickoff of more concerted efforts to recycle.

V. REPORT OF THE STUDENT TRUSTEE – Corrina Stoker

SUNY Student Assembly 10/23-25

SUNY Orange senators attended the conference and participated in many workshops

Conference highlights:

Student Assembly Chairman Carl Hayden addressed the following issues:

- A resolution will be passed next week announcing that four-year SUNY colleges will accept all transfer credits from SUNY community colleges.
- The Student Assembly Strategic Plan should be completed by spring 2010.
- Lobbying legislators to keep SUNY money and tuition in SUNY colleges rather than returning the funding to the state.
- Budget Director Robert Megna addressed the State budget deficit, especially cuts to education.
- Chancellor Nancy L. Zimpher spoke about the SUNY strategic plan. Additional details can be accessed at www.suny.edu.
- The SUNY Orange contingent presented our College's student lobbying effort, and the project was well received and can be viewed on **YouTube** at I AM SUNY.
- Trustee Stoker was elected as the Community College Hudson Valley representative for the executive board of the SUNY Student Assembly.
- The Student Assembly passed a resolution to encourage all SUNY schools to host informative rallies the week after the conference.

SUNY Orange Student Lobby Effort

- On 10/30/09, the Student Senate held the "Many Voices, One SUNY" rally against Governor Paterson's proposed cuts to community college base aid. Information sheets were handed out. "Call your legislator sheets" were distributed, and students were encouraged to have their families and other community members call their district legislators.
- A voter registration drive was held.
- The SUNY wide petition was circulated and the College's student lobbying effort was promoted. The students collected 150 post cards, and more than 600 signatures were added to the petition. Mike Albright arranged for media coverage on Cable 6, Cable 12, COLT radio and in the **Times Herald-Record**.
- Student Trustee Stoker will provide sample lobbying packets to the trustees at the next board meeting.

VI. OLD BUSINESS

- President Richards announced a contract between the Orange County Government and CAPE's Business Solutions and Professional Development team to provide Lean Six Sigma professional development training to county government personnel. Partnerships like this are important to the College. Lean Six Sigma Training incorporates a philosophy, a methodology and a toolkit to help organizations improve their business results.

VII. NEW BUSINESS

- Trustee Murphy had the opportunity to observe a SUNY Orange Education student at a nursery school in Goshen. The student was well respected and delightful with the nursery school students.

VIII. BOARD CHAIR COMMENTS - Joan Wolfe

- Diane Bliss, President of the College Governance System, invited the Trustees to attend the 2/15/10 College Assembly at 3:15 pm in Harriman Hall 111 so that the Trustees can observe a monthly meeting of the College's governance structure.
- Trustee Roberto Calderin reported on the ACCT New Trustee Summit, which he attended last July in Washington, DC. The program was informative and inspiring. Calderin encouraged the trustees to attend future conferences. A major highlight was meeting board members from across the country and finding out that they experience similar issues. In some parts of the country, becoming a trustee is very political, and trustees are elected rather than appointed.
- A short discussion continued about the upcoming ACCT National Legislative Conference in February 2010. Reservations will be made and appointments arranged with the legislators.

IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Audit and Finance **Trustee Krahulik** **None**

Academic and Student Services Committee - Trustee Mokotoff

- The committee met on 10/22/09, Trustee Mokotoff requested a postponement for the committee's report until the 12/9/09 board meeting.

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| Governance and Nominating President's Performance Review and Compensation | Trustee Murphy Trustee Anthonisen | None None |
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X. COMMENTS FROM THE PUBLIC

- Professor Kathleen Malia, President of the Faculty Association, announced that Professor Stephen Winter agreed to act as the faculty association representative to the capital campaign. Russell Hammond, Capital Campaign Director, will attend the December faculty association meeting to explain the capital campaign.
- Professor Malia reported that she and ten faculty association members attended the NYSUT conference.

XI. BOARD DISCUSSION

- Trustee Mokotoff asked for a report of full-time faculty vs. adjuncts. A brief discussion continued. President Richards will provide an updated report to the trustees.
- Parking issues for students, faculty and staff were discussed at length. Suggestions were made such as building a multi-level parking garage, using an outside company, paying for parking, carpooling, and providing maps of surrounding streets where parking is available. President Richards will continue to investigate alternatives and solutions. Last year, a proposed two-level parking garage was included in capital improvements. The bids came in too high and the College was unable to continue the project.
- Trustee Murphy and Professor Bliss recently collaborated on a presentation at a conference on the topic "Education of Peacemakers." A shortened presentation will be provided to the Board at a future Committee of the Whole meeting.

XII. BOARD ADJOURNMENT

At 9:00 am a motion was made (Mokotoff/Krahulik) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Executive Assistant to the President

*THE NEXT BOARD OF TRUSTEES MEETING WILL BE HELD AT 8:00AM ON
WEDNESDAY, DECEMBER 9, 2009, MUSIC ROOM, MORRISON HALL*