

ORANGE COUNTY COMMUNITY COLLEGE
Middletown, NY 10940

Budget Preparation Calendar
2009- 2010 Fiscal Year

2009

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| January | 27 | Distribution of budget forms and guidelines |
| March | 6 | Department requests due to appropriate Associate Vice Presidents (or Vice Presidents) |
| March | 23 | Departmental Budget Requests to the Comptroller |
| May | 1 | Cabinet to review Budget Draft #1 |
| May | 7 | Comptroller updates Planning & Budgeting Committee |
| May | 15 | Cabinet reviews Final Budget Request |
| June | 8 | Board of Trustees meeting to approve the line item Budget |
| June | 26 | Deliver to County Government Center |

If you need additional information, please call Roslyn Smith at Ext. 4903 or Cynthia Richichi at Ext. 4046.