Orange County Community College

Middletown, NY 10940

TELEPHONE/VERBAL QUOTATION FORM

If an item is required immediately and it is necessary to telephone various vendors to obtain the best price, please fill in the information below:

ITEM:	
VENDOR NAME:	Date of Call:
Phone #:	
Name of Person:	
Price:	Shipping Cost:
VENDOR NAME:	Date of Call:
Phone #:	
Name of Person:	
Price:	Shipping Cost:
VENDOR NAME:	Date of Call:
Phone #:	
Name of Person:	
Price:	Shipping Cost: