

ORANGE COUNTY COMMUNITY COLLEGE
Middletown, NY 10940

Budget and Planning Calendar
2013-2014 Fiscal Year

2013

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| February | 1 | Distribution of budget forms and guidelines |
| February | | Schedule an appointment with Comptroller or Assistant Comptroller to review/answer budget questions: Feb 6, 8, 15, 22; time: 9 am to 12 pm Feb 12, 20, 26; time: 2 pm to 4 pm |
| February | | Review departmental goals from AY 13 and develop goals for AY 14 |
| February | | Overview of PIP 2.0 Planning Module for budget managers |
| March | 4-18 | Budget Managers enter 2013 – 2014 goals in PIP Planning Module |
| March | 4 | Department requests due to appropriate Associate Vice President or Vice President for review |
| March | 18 | Certified Departmental Budget Requests to the Comptroller |
| June | 10 | Board of Trustees meeting to approve the College line item Budget |
| June | 27 | Deliver Budget to County Government Center |

Please call Jo Ann Hamburg at Ext. 4904 or Cynthia Richichi at Ext. 4046 for assistance with your budget questions. Discuss any planning questions with the your Vice-President or Associate Vice-President.

