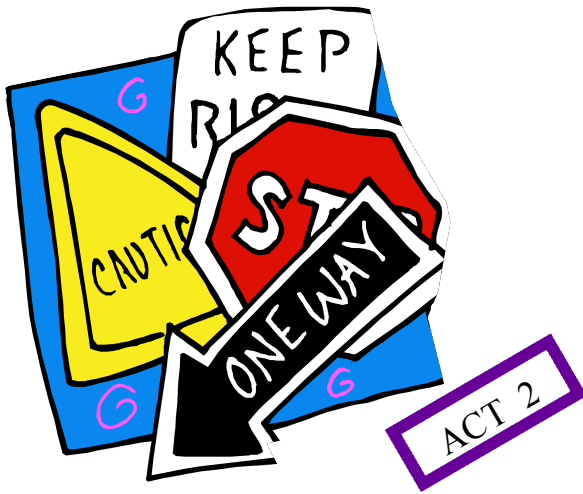




THE
OFFICE OF CAREER & INTERNSHIP SERVICES
"Your Portal To Career Success"
PRESENTS

"CAREER SUICIDE and HOW TO AVOID IT"

A Series of four "DON'T MISS 'EM" Career Workshops available for your job search!



Avoid Resume Writing Roadblocks & Cover Letter Blunders

Do you find the prospect of writing your resume and cover letter daunting? Are you unclear about how to get started? Then come to our Workshop and let us demystify the process.

At this workshop you will learn:

- The three basic resume formats.
- What sections make up the resume.
- How to present your skills, knowledge and abilities.
- What makes a great cover letter.

WHEN: TUESDAY, October 13, 2009

TIME: 11:00—12:00 NOON

WHERE: SUNY Orange

ROOM: 208

Tower Building, Newburgh Campus

1 Washington Center, Newburgh, NY 12550

The above workshop is open to all students, alumni, and community members at no charge.

For additional information, please call (845) 341-4444 or check our website at www.sunyorange.edu/careers