



THE
OFFICE OF CAREER & INTERNSHIP SERVICES
"Your Portal To Career Success"
PRESENTS

Avoid Resume Writing Roadblocks

- Do you find the prospect of writing your resume and cover letter daunting?
- Are you unclear about how to get started?

Come to our Workshop and let us demystify the process.

At this workshop you will learn:

- The three basic resume formats.
- What sections make up the resume.
- What makes a great cover letter.



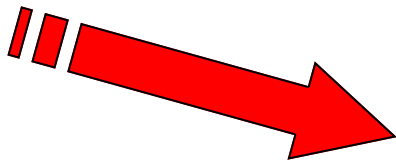
WHEN: Tuesday, Oct.18 2011

TIME: 11:00 am—12:00 Noon

WHERE: SUNY Orange—NEWBURGH CAMPUS

Kaplan Building — Room #210 5 Washington Center, Newburgh, NY 12550

WORKSHOPS ARE OPEN TO ALL STUDENTS, ALUMNI, AND COMMUNITY MEMBERS AT NO CHARGE.



YOU MUST REGISTER TO ATTEND THIS WORKSHOP!
CALL (845) 341-4444 TO REGISTER by 10/14/2011!

FOR ADDITIONAL INFORMATION: Please call (845) 341-4444 or check our website at www.sunyorange.edu/careers