

JOB ORDER: #7-0749

[] PART-time [x] FULL-time

IMPORTANT NOTICE: SUNY ORANGE Career Services Office **DOES NOT** screen Jobs and/or Employers. Any arrangements that you (the student) make are solely the responsibility between you and the employer.

JOB TITLE	CALL CENTER COUNSELORS (seasonal)					
Opening Date	11/19/07					
Duration	Temporary					
Firm name	AAA of New York					
Mailing address	1415 Kellum Place, Garden City, NY					
Type of Company	Call Center					
Telephone #						
Fax #	(845) 568-5890					
Contact	J. Cabrera					
E-Mail	jcabrera@aaany.com					
Job location (town/city)	Newburgh					
Hours of work (includes Days & Times)	Full-time - must be able to work 12-8 p.m. shift including weekends/holidays					
Education required	None specified					
Major required	None specified					
# of openings	Limited #					
Salary	Competitive					
HIRING REQUIREMENTS:						
<ul style="list-style-type: none"> * Must have excellent telephone & customer service skills. * Must be outgoing individual who enjoys working with public. * Must be able to work a minimum of four (4) weeks. * Must be available for our one week of daytime paid training. * Must be able to work 12-8 pm shift including weekends/holidays 						
Drivers License <input type="checkbox"/> [] <input checked="" type="checkbox"/> [x] Yes No	Employment Test <input type="checkbox"/> [] <input checked="" type="checkbox"/> [x] Yes No	Physical Exam <input type="checkbox"/> [] <input checked="" type="checkbox"/> [x] Yes No	Needs Own Tools <input type="checkbox"/> [] <input checked="" type="checkbox"/> [x] Yes No	References <input checked="" type="checkbox"/> [x] <input type="checkbox"/> [] Yes No	Computer Skills <input type="checkbox"/> [] <input checked="" type="checkbox"/> [x] Yes No	Other:
JOB SUMMARY:						
Helping our members who require roadside assistance, accessing information from members in order to dispatch calls to service stations & overall, providing excellent customer service. Limited positions available.						
Resume required	YES [x] NO []					
Category	Office Tech					
To apply	FAX or E-mail your resume & cover letter to (845) 568-5890 or jcabrera@aaany.com Or APPLY IN PERSON, Tuesday through Thursdays between 10 a.m. and 12 Noon at: 88 Lake Street, Newburgh, NY					