

JOB ORDER: #8-0290

[x] PART-time [] FULL-time

IMPORTANT NOTICE: SUNY ORANGE Office of Career & Internship Services **DOES NOT** screen Jobs and/or Employers. Any arrangements that you (the student) make are solely the responsibility between you and the employer.

JOB TITLE	ASSOCIATE MANAGER					
Opening Date	05/08/08					
Duration	PERMANENT					
Firm name	Uncle Bob's					
Mailing address	1111 Route 17M, Monroe, NY 10950					
Type of Company	Self-storage					
Telephone #	(845) 774-7718					
Fax #	(845) 774-3695					
Contact	Rose Loder					
E-Mail						
Job location (town/city)	Monroe, NY					
Hours of work	25-30 - Saturday (9am - 6 pm) and Sunday (12 Noon - 4pm), plus additional flexible hours on Monday, Tuesday, Wednesday. Occasional overtime involved					
Education required	High school diploma					
Major required	None specified					
Experience required	Any previous office experience					
# of openings	1					
Salary	\$8.75 to \$10.00/hour plus vacation					
HIRING REQUIREMENTS: Excellent sales and customer service skills, a valid driver's license, Must be willing to work weekends.						
Drivers License [x] [] Yes No	Employment Test [] [x] Yes No	Physical Exam [] [x] Yes No	Needs Own Tools [] [x] Yes No	References [x] [] Yes No	Computer Skills [x] [] Yes No	Other:
JOB SUMMARY: The Associate Manager is responsible for assisting the Store Manager in managing operations for a property with less than 500 units. Responsibilities include: renting units, preparing leases, handling financial transactions & banking activities, maintaining a working knowledge of all products & services, maintaining curb appeal, cleaning units.						
Resume required	YES [x] NO []					
Category						
To apply	CALL [x] (845) 774-7718 OR FAX [x] (845) 774-3695.					