

# Admissions Procedures and Requirements



Admission to SUNY Orange is open to all graduates of an accredited and/or registered high school. Accreditation is awarded by one of several regional accrediting agencies, such as Middle States. A high school may also be registered with the state department of education where it is located. Once formally admitted to the College in a degree program, students may choose to pursue their degree on a full-time (12 credits or more per semester) or part-time (less than 12 credits) basis. In order to receive financial aid, students must be accepted and enrolled into one of the College's degree programs.

Formal admission to the College assures students that their course requirements for completion of degree or certificate programs will not change, even in the event that the College revises its program requirements during the student's period of study. Upon admission, students will be assigned an academic advisor and gain priority in registering for courses at an early date. In addition, the College will complete a thorough appraisal of transfer credits that may have been earned from another college or university, or through advanced placement or other examinations.

## ■ Application Deadlines

Following are application deadlines for all SUNY Orange programs. All dates listed occur during the previous academic semester (or earlier in some instances). Application forms, all related transcripts and documentation must be received prior to the date listed in order for full consideration to be given to a prospective student. For information on application guidelines specific to a particular program, review the Admission Process section immediately following this listing of deadlines.

### Fall Semester

- Feb. 1: Dental Hygiene, Medical Laboratory Technology, Nursing, Occupational Therapy Assistant, Physical Therapist Assistant and Radiologic Technology
- May 1: Honors program
- June 1: International students
- Aug. 21: All other degree and certificate programs

### Spring Semester

- Jan. 11: All other degree and certificate programs
- Dec. 1: Honors Program
- Oct. 1: International Students

There is no specific deadline for the spring semester for Health Professions programs as those sequences begin in the fall semester only.

Students are welcome to enroll in the spring to take all essential prerequisite courses and non-clinical coursework.

## Summer Sessions I, II, & III

- May 1: Honors Program (for all three sessions)
- May 24: Summer I (all programs\*)
- June 24: Summer II (all programs\*)
- July 8: Summer III (all programs\*)

\*Students wishing to enroll for summer classes who also want to be considered for Health Professions programs in the Fall must submit their application for the Fall semester and meet the Feb. 1 deadline listed above.

## ■ The Admission Process

### The Application

Students may apply for admission on a full-time or part-time basis. First-time and transfer students are welcomed. There are several ways to apply for admission. Students may apply online at [www.sunyorange.edu](http://www.sunyorange.edu) (click the "Prospective Students" link), or may request an application and accompanying College Viewbook by phone, through the mail or in person by contacting the Admissions Office at:

Middletown Campus 115 South Street Middletown, NY 10940 (845) 341-4030	Newburgh Extension Center One Washington Center Newburgh, NY 12550 (845) 562-2454
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Students in Orange County may also contact their high school guidance counselor for access to a SUNY Orange Viewbook and application. To consider an application, the Admissions Office must also receive a copy of the student's high school transcript (which may be sent to the proper address above).

### Application Fees

Admission applications from prospective full-time, part-time, first-time and transfer students must be accompanied by a \$30 non-refundable check made payable to Orange County Community College. Students applying for readmission must submit a \$20 non-refundable fee. All students will be assessed a \$25 fee if they are required to take the College Placement Assessment, but once students enroll in classes, that fee will be applied toward their tuition.

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## The College Placement Assessment

All students who are accepted as degree-seeking students are required to take the College Placement Assessment or obtain an assessment waiver, prior to registering for courses. The Placement Assessment gauges college-level skills in reading, writing and mathematics. Placement Assessment results assist the College in placing students in courses at the appropriate level of skill and is mandatory.

There is a \$25 fee to take the Assessment. If students then register for courses, the \$25 fee will be applied toward tuition (upon enrollment).

The College Assessment is computerized, and untimed (except for the essay portion). Students may only take the Assessment once. Students with disabilities may make special arrangements to take the Assessment by contacting the College's Office of Disability Services at 341-4077.

Students who do not have a high school diploma from an accredited or registered high school, or have not earned a high school equivalency diploma (GED), must speak with an admissions counselor and must meet minimum requirements on the Placement Assessment to be eligible for financial aid.

If a student's Placement Assessment results indicate a need for additional growth in reading, writing and/or math, advisement and counseling concerning specific course selection and programming will be provided.

Students placed into two or more developmental courses, based upon their Assessment results, are encouraged to meet with a counselor in the Advising and Counseling Center.

## New York State Department of Health Mandatory Proof of Immunization

New York State Public Health Law requires that all students born on or after Jan. 1, 1957, who wish to enroll for six or more credits in any one semester, provide proof of immunity to measles, mumps and rubella. Acceptable proof of immunity requires two dates of measles immunization, one of rubella and one of mumps, all given after 1968, and on or after your 1st birthday. In addition, all students, regardless of age must sign and return the college's Meningitis Response Form, indicating they have received the information about meningococcal disease and have either received or waived the vaccine.

Students will not be allowed to register for classes until they have submitted their immunization records to the College's Health Services Office, showing proof of at least one measles immunization.

Immunizations are not provided on campus. They are available free of charge to prospective college

students through the Orange County Department of Health. For a copy of the clinic schedule or if you believe that you qualify for an exemption based on medical or religious reasons, or have any further questions about these requirements, please call Health Services at 341-4870.

## ■ Health Professions Applicants

Students interested in applying for admission to one of SUNY Orange's Health Professions programs are subject to a different admission process with earlier deadlines and more stringent entrance requirements. The particular admission requirements for the College's Health Professions are listed alongside the respective program's description later in this catalog. For additional information on a particular Health Professions program, see the following list:

Dental Hygiene—page 82

Medical Laboratory Technology—page 120

Nursing—page 124

Occupational Therapy Assistant—page 126

Physical Therapist Assistant—page 132

Radiologic Technology—page 134

## Application Process for Health Professions

Upon receipt of a student's application to one of the Health Professions programs, the College will forward an admission packet for your program choice, which includes all of the requirements, paperwork and instructions on how to proceed. For additional information, students may access the College web site at [www.sunyorange.edu](http://www.sunyorange.edu), or schedule a meeting with an admissions counselor.

## Physical Examination Requirements

All Health Professions students are required to complete an annual physical examination. Students must complete the form which is provided by the college. Health Professions students must meet the New York State Department of Health physical examination and immunization regulations for Health Care workers. Exams are to be completed and submitted to the college Health Services Office within the timeframe stated on the form for each program. *Note: the timeframe for completion and submission of your physical varies according to the program in which you are enrolled.* Physicals which are submitted to the Health Services Office after the stated deadline for your program will be subject to a \$25 late fee. Upon receipt of your complete physical the nurse in Health Services will issue a clearance form. Students will not be permitted to begin their Health Professions classes without this clearance form.

NOTE: The Health Professions regulations exceed the immunization requirements that you may have already met for prior attendance at the college. Health Professions students must have an annual physical exam, an annual screening for Tuberculosis, a current Tetanus immunization, as well as blood work for serological proof of immunity to Measles, Mumps, Rubella and Varicella, regardless of age and/or prior immunization or disease history. Your health care practitioner is required to sign a statement, that to the best of their knowledge, you are free from any physical or mental impairment which would pose a potential risk to patients, or might interfere with the performance of your duties. Students must also either complete the Hepatitis B vaccine series or sign an annual waiver declining the Hep B vaccine. It is highly recommended that all Health Professions students complete the Hepatitis B vaccine series as a safe and effective way of preventing Hepatitis B infection.

Any questions regarding the specific health requirements for your program should be directed to the Chair of that department. You should contact the college Health Services Office at 845-341-4870 if you have any other questions regarding the completion of your physical.

## ■ College Credits for Current High School Students

Academically qualified high school students in their junior or senior year have two options for earning college credit at SUNY Orange: The College Experience Program and the Community College in the High School Program. Not only will students gain confidence as they integrate into the college setting, participation in these programs enhances the student's opportunities for acceptance into another college or university, and helps save the student money.

### College Experience Program

The College Experience Program allows students to take credit courses on the SUNY Orange campus in Middletown, at the Newburgh Extension Center or at one of the College's other satellite locations. Credits earned while participating in the College Experience Program may be applied toward a degree at SUNY Orange or may be transferred to another college or university. An admission interview is required for both the applicant and parent/guardian prior to the admission decision. All interviews are done at the Middletown campus Admissions Office.

For an application/brochure see your high school guidance counselor or call the Admissions Office. Accepted College Experience Program students must be registered prior to the first day of classes in the semester for which they have applied and must register in the Admissions Office on the Middletown campus.

### Program Guidelines

Part-time participation in the program is open to high school juniors and seniors, while only seniors may take part on a full-time basis. The part-time classification allows students to take eight credits or less (one to two courses) per semester and up to 3-4 credits per summer session. High school seniors wishing to participate on a full-time basis must take at least four courses (12-15 credits) per semester and six credits in a summer session.

To be eligible, a student must meet the following:

- Have a cumulative overall high school average of 80 or better
- Hold an average of 80 or better in the subject(s) related to those courses the student wishes to study at SUNY Orange
- To be full-time (12 credits or more), or to study English as a part-time student, you must be a senior and have earned an 80, or higher, on the New York State English Language Arts Examination (Regents).
- If you are enrolled in the Community College in the High School Program and wish to be concurrently enrolled in the College Experience Program you may take no more than 15 credits total.

### Application Process

Following are the steps required to apply for the College Experience Program:

- Fill out and submit, to the Admissions Office, the College Experience Program Application indicating the courses that you wish to take at SUNY Orange. The application must be signed by a parent/guardian and guidance counselor. Students must reapply each semester. It is NOT necessary for a parent guardian to come after the first interview.
- Request from your guidance counselor an official high school transcript and a letter of recommendation indicating your ability to do college work (to be submitted with application).
- If the college courses will be applied toward high school graduation, the letter must include the following for full-time and part-time students: "a New York State high school diploma from \_\_\_\_\_ High School will be issued to \_\_\_\_\_ upon successful completion of the following specific courses." The SUNY Orange courses required for high school graduation are:

Course Number	Course Title
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_____	_____
_____	_____

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## Important Program Information

- Students must follow the same application procedures for every semester they wish to attend (parent interview excluded).
- Applications and interviews for the College Experience Program will be handled in Middletown only.
- If you take six credits or more, you must provide proof of immunity to measles, mumps and rubella to the campus Health Services Center. Any questions, call 341-4870.
- Applicants to the College Experience Program need not take the College Placement Assessment.
- Courses failed in high school, and SUNY Orange developmental and ESL courses, cannot be taken within the scope of this program.
- Students attending SUNY Orange as part of the College Experience Program will be unable to receive financial aid, whether they carry a full or part-time load of credits within the program.
- Students will be assigned an academic advisor in the Admissions Office in Middletown. The advisor assists in course selection and registration and provides other advisement or help as needed.
- Enrollment in specific courses will depend upon availability at time of registration.
- Courses may not be audited as part of this program.
- Students in this program must be accepted and registered prior to the first day of classes for that semester.
- If you are physically and/or learning disabled, please contact the Student Support Services Office at 341-4642.

College Experience Program participants who intend to continue studying at SUNY Orange after they receive their high school diploma should formally apply for admission to the College (degree-seeking admission) by filing a regular admission application during their senior year.

## Community College in the High School Program

The Community College in the High School Program gives qualified high school juniors and seniors the opportunity to take college courses for credit on their own high school campus. For more information please refer to page 14 in this Catalog.

## ■ 24 Credit Hour Program (GED)

The 24 Credit Hour Program allows students to earn their high school equivalency diploma (GED) and then use all or most of those credits toward a college degree. Students who have not earned a high school diploma or an equivalency diploma are eligible for the program. Students in the program must complete 24 college-level credits while maintaining a C (2.0) cumulative average. Upon successful completion of the program, students may apply to the New York State Department of Education for a high school equivalency diploma.

Once they acquire their GED, students may apply those 24 credits toward completion of a degree or certificate program at SUNY Orange.

To be eligible for the 24 Credit Hour Program, students must meet the following criteria: be a New York State resident; be 17 years of age or older; and be a member of a high school class that has graduated or be officially withdrawn from high school for one year. There is a mandatory admissions interview to explain the program and ability to benefit; a requirement students must meet to be eligible for financial aid.

The 24 credits are broken down into the following areas:

- Six credits in English language arts, which include writing, speaking and reading (literature)
- Three credits in mathematics
- Three credits in natural science
- Three credits in social science
- Three credits in humanities
- Six credits in courses within the degree program under which you've enrolled

Applications for this program are available online at [www.sunyorange.edu](http://www.sunyorange.edu) or by contacting the Admissions Office in Middletown or the Newburgh Extension Center.

## ■ Home Schooled Students

If you have been home schooled, there are several ways you can obtain a high school diploma, or the equivalent, so that you have the credentials to apply to college. Home schooled students who wish to gain admission to, and enroll at, SUNY Orange must meet one of the criteria listed below:

### Home Schooled Students Criteria and Credentials

- You may have a high school diploma through a correspondence school or private school that is accredited by one of the six regional accrediting agencies\*, or is recognized or approved by the state department of education in which that school resides.
  - You may have previously earned, and been granted, a degree from a college or university accredited by one of the six regional accrediting agencies.\* If so, you have what New York State would consider the equivalent of a high school diploma and would then be able to apply for admission to SUNY Orange.
  - If you have submitted quarterly reports and curriculum plans to the school district in which you reside, you may have completed the substantial equivalent of a four-year high school course as certified in a letter by the district's superintendent of schools. This letter would serve as the equivalent of a high school diploma.
  - You may have a High School Equivalency Diploma.
  - You may be accepted by the College to complete The 24 Credit Hour Program as a recognized candidate for a college-level degree or certificate.
  - You may have passed and completed all requirements for the following five Regents examinations: Regents comprehensive examination in English, Regents examination in mathematics, Regents examination in United States history and government, Regents examination in science; and Regents examination in global history and geography.
- \* Regional accrediting agencies include: The Middle States Association of Colleges and Schools; The New England Association of Colleges and Schools; The North Central Association of Schools and Colleges; the Northwest Association of Schools, Colleges and Universities; the Southern Association of Colleges and Schools; and the Western Association of Schools and Colleges.

We encourage home schooled students to call the Admissions Office at 341-4030 for an appointment with one of our admissions counselors to discuss your application.

### International Student Admissions

Students who have attended or graduated from secondary school and/or universities outside of the United States must follow the College's general application process.

In addition, read the instructions below and follow those that pertain to you.

- If you are a citizen, permanent resident or have another immigrant status and have completed secondary school in a country other than the United States, you must submit original records of your secondary school credentials, including mark sheets. These credentials must be translated into English by your national consulate or an official translation agency. A list of these agencies is available in the Admissions Office. If you are from a country other than the United States, do not send your application to your secondary school.
- If you want to transfer university credits earned outside of the United States, you must have your credentials evaluated by an authorized credentials agency (A course-by-course report from World Education Services (WES) is recommended. WES can be contacted via telephone at (800) 937-3895 or by visiting their website at [www.wes.org](http://www.wes.org).)
- If you are applying for a student visa (F1), or if you are currently attending a U.S. college or university and wish to transfer to SUNY Orange on a student visa, you must complete the International Student Application Packet. You may obtain the packet from the Admissions Office either in person, by mail, or by visiting our website at [www.sunyorange.edu](http://www.sunyorange.edu).
- If you have a Tourist Visa (B-1, B-2), U.S. immigration law states that you are not permitted to enroll in a full course of study.
- If you enroll at SUNY Orange, the College is mandated by law, via the Student and Exchange Visitor Information System (SEVIS), to collect and report information for the U.S. Citizenship and Immigration Services (USCIS).
- As long as you are enrolled at SUNY Orange you will be responsible for keeping the International Student Advisor apprised of information related to these immigration laws.

## Admissions Procedures and Requirements

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### ■ Additional Admissions Information

#### Transferring to SUNY Orange

SUNY Orange welcomes applications from students who have previously studied at other colleges or universities. In addition to an application, prospective transfer students must submit an official copy of transcripts from all previous college(s) from which credits are to be considered. Only previous college courses completed with a grade of C (2.0) or higher will be eligible for transfer consideration. A maximum of 30 transfer credits will be accepted.

#### High School Equivalency Diploma (GED)

Applicants who have earned a High School Equivalency Diploma (GED) must forward a notarized copy of the original diploma, test score results and an official high school transcript of work completed to the Admissions Office. Official copies of GED diplomas and scores may be acquired from: New York State Education Department, Bureau of Higher and Professional Education Testing, Albany, NY 12224, or by calling (518) 474-5906.

#### Readmission to SUNY Orange

Former SUNY Orange students who were previously enrolled but have not attended the College for one semester or more are required to complete a new application. Be sure to check off the “Degree-Seeking Readmission” box.

Students who were separated from the College may seek readmission, but will be limited to 14 credits and must first complete any required developmental courses.

#### Adults and SUNY Orange

Adult students who are preparing for a new career, seeking an upgrade in employment or looking to enrich themselves, are encouraged to attend SUNY Orange on a full-time or part-time basis. The College offers class schedules during the day, evening and weekend that are accessible on the campus in Middletown, at the Newburgh Extension Center or at one of our other satellite locations.

Adult students who have taken courses elsewhere may transfer those credits back to SUNY Orange if the courses are applicable to that student’s selected degree program.

SUNY Orange has articulation agreements with a number of other colleges and universities, which allow students who have completed coursework here to move on to a four year college. The College also boasts a growing number of online courses and is committed to expanding technology to help foster students’ academic growth and access.

For an appointment to discuss your educational plans, call the Admissions Office or visit the College website at [www.sunyorange.edu](http://www.sunyorange.edu).

#### College Level Entrance Examinations (CLEP), Regents College Examinations (RCE) and Advanced Placement Examinations (AP)

There are three examinations that may assist students in receiving college credit for work experience or learning done outside of the college setting.

Students can earn college credit by taking and passing the College Level Examination Program (CLEP) Subject Examinations offered by the College Board. The Regents College Examinations (RCE) can be taken through the New York State Proficiency Examination Program. High school students who have completed advanced placement courses may acquire college credit by taking the College Board’s Advanced Placement Examinations (AP).

To receive credit for any of these examinations, four conditions must be met:

- You must be formally admitted to SUNY Orange
- The credit to be awarded must be applicable to your degree program
- Your scores must be at least equal to the Mean Score for a C (2.0) as recommended by the American Council on Education (ACE) for the CLEP subject area in which you were tested.
- Official test results must be sent directly to the College.

Additional restrictions, or conditions, for each program are as follows.

- In order to receive credit for any composition or literature exam through the CLEP Program, you must also take the optional essay portion of the Subject Examination. The essay must be submitted to SUNY Orange’s Department of English and Foreign Languages for evaluation.
- Credit is awarded for English only if the credit-granting scores recommended by ACE are substantiated by the essay evaluation.
- Similarly, the essay component of the AP English exam must be submitted for evaluation by the Department of English and Foreign Languages before credit may be awarded for scores of 3 or better.

#### Attending as a Non-degree Seeking Student

Students with a high school diploma or high school equivalency degree may apply to the College for part-time study without applying for formal admission into a program. Students may complete up to 11.5 credits

as a non-degree-seeking part-time student before they are required to apply for formal admission to the College. However, students who have not applied for admission to a degree program are unable to apply for financial aid.

Full-time or part-time degree-seeking students who have been formally admitted receive priority in course registration, as well as the assistance of a faculty advisor.

### Multiple Degrees

Students may earn more than one degree at SUNY Orange, as long as they meet the following criteria:

- The areas in which the degrees are earned are determined to be separate and distinct by relevant department chairpersons and approved by the College's vice president for academic affairs.
- A minimum of 15 credits not required by, nor applied to, the first degree are completed at SUNY Orange.

Students can earn multiple Associate in Science degrees, or multiple Associate in Applied Science degrees, or an Associate in Arts degree and an Associate in Science degree. However, only one Associate in Arts degree may be awarded because of its separate and distinct nature from other programs. The Associate in Arts in International Studies may be awarded as a second Associate in Arts degree.

General education courses with a grade of D-minus or better from the first degree apply toward any additional degree. Effective from Fall 1992, grades from courses transferred from the first degree are applied to the additional degree and are included in the cumulative grade point average. Grades from transfer courses are not calculated in the cumulative grade point average.

Students enrolled in an additional degree program prior to Fall 1992 may petition the vice president for academic affairs for permission to apply grades from the first degree to the current degree.

As many additional associate degrees as desired may be earned. However, students are encouraged to discuss career and transfer options with advisors or counselors before beginning progress toward an additional associate degree.

### SUNY Transfer Guarantee

An opportunity to continue full-time study at a four-year State University college is guaranteed to all New York residents who transfer directly from a SUNY or CUNY two-year college with an AA or AS degree. To be eligible you must:

1. File your application with SUNY by March 1 for fall admission and by October 1 for spring admission.

2. Provide four-year campuses with an official two-year college transcript, showing three semesters of completed studies, by March 15 for fall admission, and by October 15 for spring admission.

3. Complete all required supplemental application materials by April 15 for fall admission, and by November 15 for spring admission.

4. The transfer guarantee becomes effective if you are denied admission at all of your four-year college choices.

Please refer to [www.suny.edu/student](http://www.suny.edu/student) for application, important eligibility and deadline requirements.

### Student's Right to Know

SUNY Orange complies with federal regulations that require undergraduate completion, or graduation rates, be made available to all credit students. The College is required to make available specific statistical data before students make a financial commitment to the College. You will find this information in your admissions acceptance packet.

## ■ Educational Partnerships

To address the educational needs of Orange County's residents, SUNY Orange collaborates with a diverse group of educational partners. Through its Office of Educational Partnerships, the College is able to enhance the impact of its high school and community partnerships, extension centers, comprehensive articulation agreements, Center for Youth Development, and all other educational outreach efforts.

For more information on the College's partnerships, articulation agreements, faculty-to-faculty collaborations, Camp College, extension centers or other initiatives, contact:

Office of Educational Partnerships  
Morrison Hall—115 South Street  
Middletown, NY 10940  
(845) 341-4765

### Center for Youth Development

Through a series of innovative strategies, the Center for Youth Development develops and implements a comprehensive array of pre-collegiate programs that prepare youths in grades 6-12 for successful transition into post-secondary education and entry-level careers. Originating from the Newburgh Extension Center, the Center for Youth Development links academic learning and occupational learning through multiple after-school programs that combine academics with hands-on activities. The Center collaborates with local school districts, community-based organizations, businesses and government agencies.

## Educational Partnerships

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The Center for Youth Development houses the Liberty Partnership Program and 21st Century Grants. The Liberty Partnership Program, funded through the New York State Education Department, offers academic support services, counseling, workforce development, mentoring, cultural enrichment and parent engagement to students enrolled in the middle and senior high schools in Newburgh and Middletown. Funded through the City of Newburgh 21st Century Community Learning Centers grant, the Center For Youth Development is a Community Learning Center host site, which is an educational after-school program whose focus is to provide expanded academic enrichment activities that include technology, literacy, art and music educational programs; recreation and field trips; and activities for parents and families of youth being served in the after-school program.

### Tech Prep Program

SUNY Orange's Tech Prep Program is a collaborative effort by College, high school and industry personnel to meet the training needs of high school students so they may achieve higher-wage employment in an advanced technological society.

Additionally, funds are provided for intensive professional development for secondary teachers, counselors and post-secondary faculty, counselors, admissions officers and career center staff. The goal of this training is to provide each participating school with local expertise to assure long-term program success. Other services provided through Tech Prep include: field trips to high-tech businesses and industry, industry mentors for the secondary school, and a summer bridge program which stresses those criteria that will enhance students' employability.

### Extension Centers

The Office of Educational Partnerships oversees the College's three satellite locations. Credit and non-credit courses are also offered at Monroe-Woodbury, Port Jervis and Warwick Valley high schools, enabling individuals to take courses toward a degree, expand their job skills or access personal enrichment classes closer to home or work. Students may choose from courses in psychology, early childhood education, physical education, business, criminal justice, art, math, and English, to name a few. A selection of non-credit computer, leisure, language, art, and photography courses are also offered throughout the semester.

### College Experience Program

The College Experience Program allows students to earn college credits on the SUNY Orange campus in Middletown, at the Newburgh Extension Center or at one of the College's other satellite locations.

For additional information, please refer to page 9 of this Catalog.

### Community College in the High School Program

The Community College in the High School Program gives qualified high school juniors and seniors the opportunity to take college courses for credit on their own high school campus. This program can lead to a smooth transition from high school to college, challenges academically qualified students and helps shorten the time it takes to complete a college degree. For more information on this program see your high school guidance counselor or SUNY Orange's Office of Educational Partnerships 341-4765. Currently, CCHS is offered in every school district in Orange County.

### Articulation Agreements

To assure its students enjoy smooth transition to and from the College, and to establish a foundation for academic achievement by its students, SUNY Orange is continually seeking to refine its current articulation agreements while also pursuing new agreements with reputable colleges and universities across the country.

#### Articulation with Secondary Schools

To expand community access to higher education opportunities, SUNY Orange has forged articulation agreements with several secondary schools in Orange County. Students from these institutions who successfully complete these articulated courses may receive college credit that is applicable toward degrees and certificates offered by the College.

#### Articulation with Headstart/ABCD

SUNY Orange's Early Childhood Program has articulation agreements with six Headstart/ABCD agencies. Contact the Office of Educational Partnerships for additional information.

#### Articulation with BOCES (Board of Cooperative Educational Services) Mid-Hudson Consortium

Students who complete appropriate course work through the BOCES Mid-Hudson Consortium may receive college credit. The areas of study are: accounting, business management, computer information systems, early childhood education, electrical engineering technology, marketing management and sales, medical laboratory technology, nursing, office management, secretarial/ word processing and visual communications technology: graphic arts/printing, etc.

#### Articulation Agreements with Other Colleges and Universities

Graduates of SUNY Orange are covered by the State University of New York (SUNY) System Transfer and Articulation Policy that states: "Graduates of two-year colleges within the State University of New York, when accepted with junior



status within parallel programs at SUNY baccalaureate campuses, are to be granted full transfer credit for general education courses already taken and are not to be required to repeat successfully completed courses with similar curricular content.”

Comprehensive transfer and articulation agreements have also been established with reputable colleges and universities.

In some instances the A.A. and A.S. degree have been determined to fulfill all general education requirements, as well as A.A.S. degrees that will transfer in full. The following listing summarizes these agreements; the specific details of each agreement must be verified by the student with an advisor or counselor before finalizing any SUNY Orange course selections.

Alfred University, College of Business and Admn.  
A.S. Business Administration

Cazenovia College  
A.A.S. Visual Communication, Business

Clarkson College, School of Management  
A.S. Accounting  
A.A.S. Computer Information Systems  
A.A.S. Banking  
A.A.S. Marketing Management and Sales  
A.A.S. Retail Business Management

College of Health Sciences, Roanoke, Va  
A.A.S. Physical Therapist Assistant

Columbia University  
A.A. and A.S. degrees

Dominican College of Blauvelt  
A.A.S. Occupational Therapy Assistant  
Comprehensive Agreement

Empire State College  
Comprehensive Agreement

Fairleigh Dickinson University  
A.A.S. Dental Hygiene

Forsyth School for Dental Hygienists/Northeastern University  
A.A.S. Dental Hygiene

Franklin University, OH  
Comprehensive Agreement

Hartwick College  
Comprehensive Agreement

Houghton University  
Comprehensive Agreement

John Jay College of Criminal Justice  
A.S. Criminal Justice

Manhattan College  
A.A.S. Dental Hygiene  
A.A.S. Nursing  
A.A.S. Medical Laboratory Technology  
A.A.S. Massage Therapy  
A.A.S. Physical Therapist Assistant  
A.A.S. Occupational Therapy Assistant  
A.A.S. Radiologic Technology  
A.S. Exercise Studies

Marist College  
A.S. Business Administration

Marymount College of Fordham University  
Comprehensive Agreement

Mount St. Mary College  
Comprehensive Agreement including A.A.S. Nursing

New York University  
Selected Courses and A.A.S. Nursing

Pace University, Dyson College of Arts and Sciences  
A.A. Liberal Arts & Science  
(Humanities & Social Science emphasis)  
A.A.S. Criminal Justice-Corrections  
A.A.S. Criminal Justice-Police  
A.S. Criminal Justice  
A.S. Liberal Arts & Science  
(Mathematics & Natural Science emphasis)

Pace University, Lienhard School of Nursing  
A.A.S. Nursing

Pace University, Lubin School of Business Admn.  
Selected Courses

Pennsylvania College of Technology/  
Pennsylvania State University  
A.A.S. Dental Hygiene

Ramapo College  
Comprehensive Agreement

Rockland Community College  
A.A.S. Medical Laboratory Technology

St. Thomas Aquinas College  
Comprehensive Agreement

SUNY Albany  
Comprehensive Agreement

SUNY Brockport  
Political Science/International Studies

SUNY Cortland  
International Studies

SUNY New Paltz  
Comprehensive Agreement  
Jointly Registered Teacher Education Program

SUNY Oswego  
Comprehensive Agreement

SUNY Purchase  
A.A.S. Performing Arts: Music

The Sage Colleges  
(Russell Sage College or Sage College of Albany)  
A.A.S. Nursing

Western New England College  
A.S. Engineering Science

## Community Partnerships

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### Continuing and Professional Education

The Department of Continuing and Professional Education provides a diverse range of courses, programs and workshops designed to address the professional training and personal development needs of all residents in Orange County. Following is a breakdown of the offerings available through the College's Continuing and Professional Education Department.

#### **Business Solutions/Professional Development**

The Business Solutions/Professional Development Department provides a wide array of courses, seminars, workshops and customized training programs. Programs include: Management, Leadership, Supervisory Skills, Service Excellence, Business Communications and Computer Training. All programs can be customized to meet the training and development needs of businesses, hospitals, educational institutions and other organizations located in Orange County. The Business Solutions/Professional Development Department offers information technology training and industry certification programs, as well as web design and development courses.

#### **Institute for Nonprofit Leadership and Management**

The Institute for Nonprofit Leadership and Management offers a series of specialized courses that strengthen the specific needs and necessary skills of folks who are working in, or are planning to work in, the nonprofit sector. Courses address the relevant issues facing these organizations, allowing them to become more proficient and successful in reaching their goals. Topics include: Legal Responsibilities of Boards, Strategic Planning, Public Relations, Grant Writing, Accounting Basics, Marketing Events and Fund Development. The College awards a Certificate in Nonprofit Leadership and Management after students complete any six courses.

#### **Community Enrichment**

To serve the varied educational needs of Orange County residents, the College offers a myriad of vocational, recreational and remedial programs for the community. Specialized courses are also offered to fulfill state licensing and professional certification requirements. Additional programs include:

- Youth Program: Enrichment and recreational courses are offered both on- and off-campus.
- Over 60 Program: New York State law provides that people over 60 years of age may audit college credit courses, where possible, at no cost to participating senior citizens. Full classroom

participation is encouraged although grades and credit are not awarded. Non-credit courses are not included in the Over 60 Program. Students interested in the Over 60 Program should register through the Community Enrichment Office.

#### **Workforce Development Education**

SUNY Orange conducts training programs that provide individuals with the skills necessary to succeed in the workplace. Courses are offered for people beginning new careers or those who may be entering the workforce for the first time. In addition, courses are available that will enable people to upgrade their skills for their current job or to continue their education.

#### **Drinking Driver Program**

The College cooperates with the New York State Department of Motor Vehicles' Drinking Driver Program by offering these courses on- and off-campus. Additionally, pre-licensing, defensive driving, and credentialed alcoholism and substance abuse counselor training courses are offered.

#### **English as a Second Language**

The College offers an extensive ESL program with classes at the beginner, intermediate and advanced levels. In addition, more specialized classes allow students to practice pronunciation, improve their workplace English or increase their vocabulary.

Classes are offered at both the Middletown campus and the Newburgh Extension Center.