

SUNY Orange

Instructional Tools



Remote
Learner

Student Guide

Remote Learning or distance learning is the education of students who may not always be physically present at a school. It involves the exchange of information via technology and tools, may be synchronous (via video conference) or asynchronous via email, Blackboard or shared GoogleDrive.

Tips for being a successful remote learner...

1. Set a fixed time to engage in the course work.

Being organized and self-disciplined is a necessity. Just as you would normally go to class for a set period of time on a particular day, set that same day/time aside to engage with the course instructor and complete the work assigned.

2. Do not rush through your work.

Take your time. Make sure you understand the information and assignments. Ask questions of instructors and classmates. Be diligent and thoughtful about your submissions.

3. Take the time to ask questions and engage instructors/classmates.

Just because the course is offered over a computer does not mean you are on your own. Ask questions about the content, follow up with discussion posts or email to the class. Utilize the resources provided.

4. Explore the technology being used and ask for support.

It can feel overwhelming to shift gears and learn a new technology, especially if you have a short amount of time to do it. Seek out instructional videos or tutorials made available to you.

5. Use alarms and calendars to ensure your benchmarks and course milestones are met.

Good organizational skills is one of the keys to being successful in distance learning courses. Once you get your syllabus or course plans, record all important dates on your calendar.

6. Social learners engage.

Know that you may learn as much about people from the collaboration exercises and projects as you do about the course content or topic itself. Take advantage of opportunities to connect with instructors and classmates via ZOOM or GoogleMeet to maintain face to face (live) engagement. Keep the discussion boards lively.

SUNYOrange Academic Support Resources: <https://sunyorange.edu/academicsupport/resources.html>

SUPPORT CONTACTS: Maureen Larsen e: maureenlarsen@sunyorange.edu | Dana Salkowsky e: danasalkowsky@sunyorange.edu