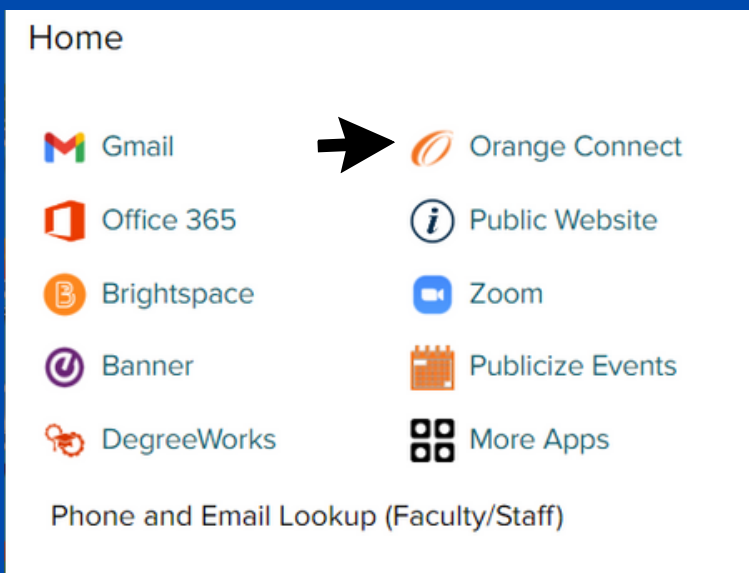
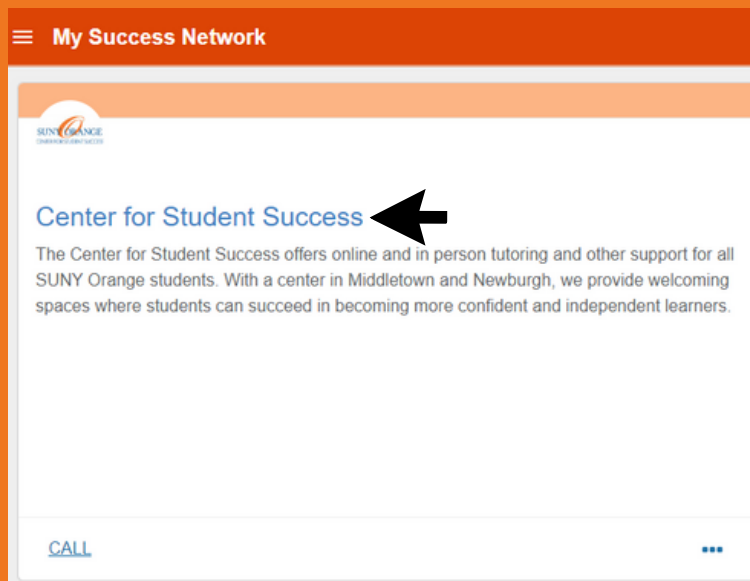


HOW TO BOOK A TUTORING SESSION

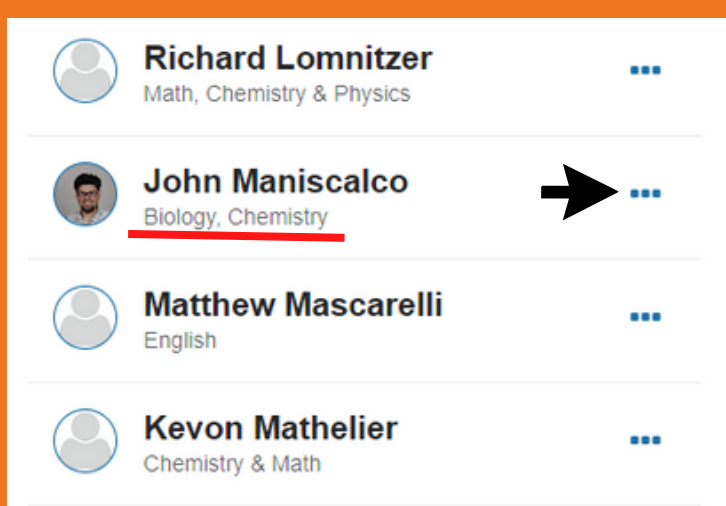
Access **MYSUNYORANGE**
Click on "Orange Connect"



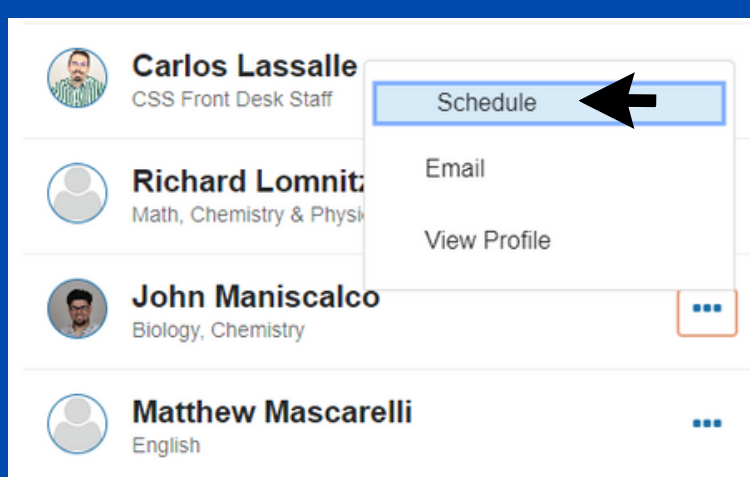
Click on "Center for Student Success"



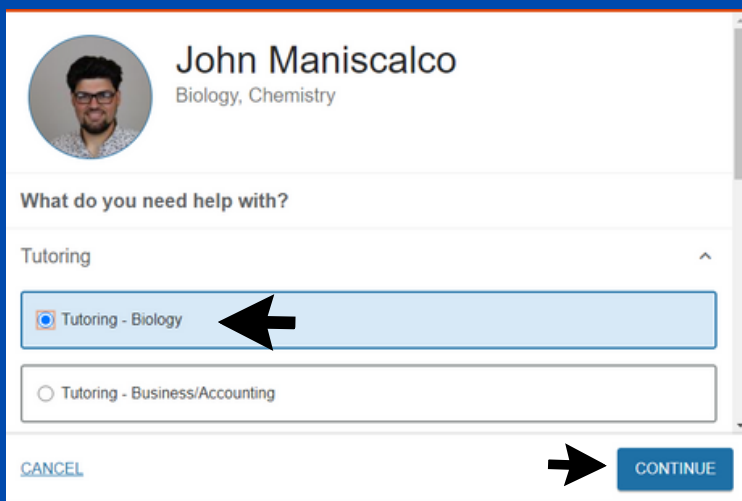
Read subjects under tutor names. Click on the three dots.



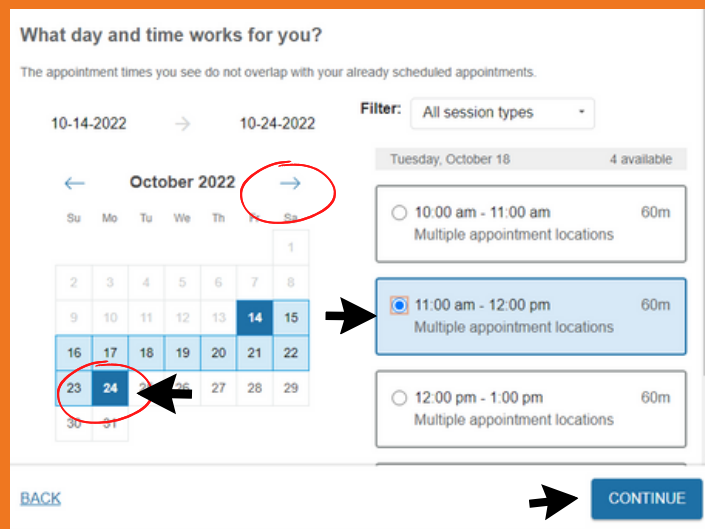
Click on "Schedule"



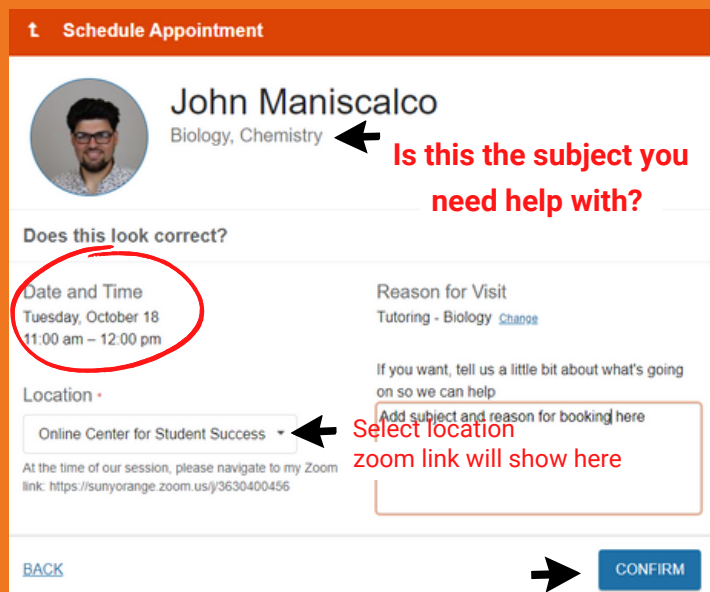
Click on "Tutoring", select a reason
Click "Continue"



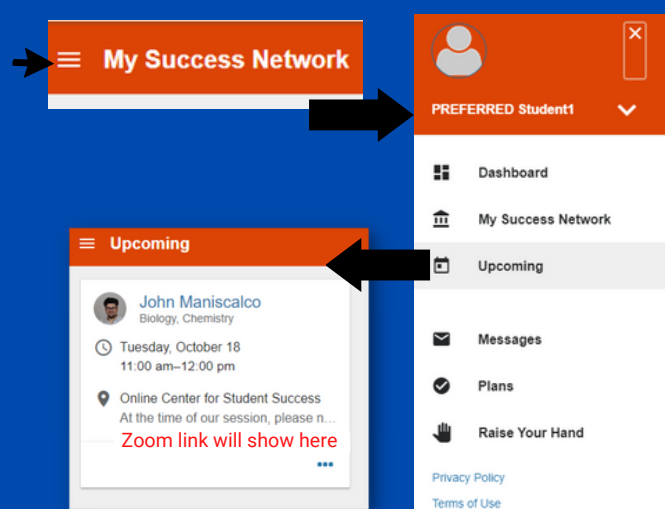
Browse Calendar and select date/time
Click "Continue"



Select location
Review appointment details



From the menu, click "Upcoming" to see your scheduled appointments



We are here to help!
Connect with us if you have any questions.



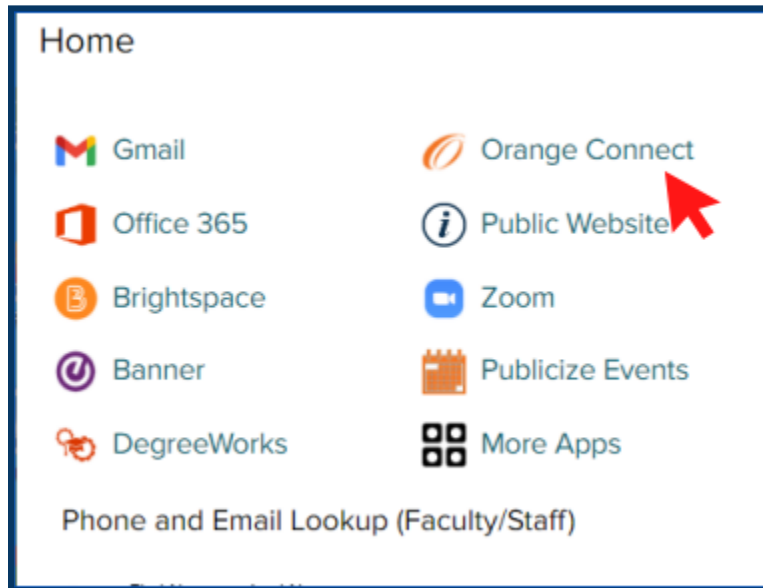
Book a session



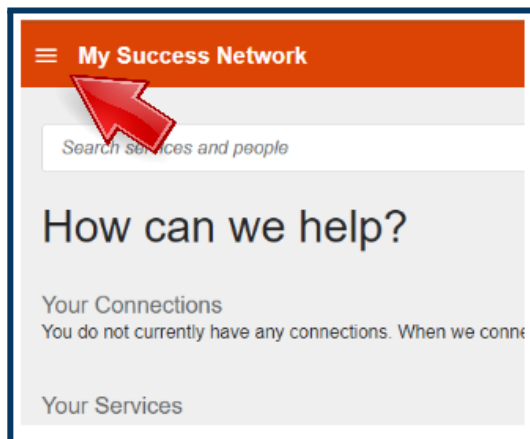
Follow us

How do I edit or cancel a session?

1) Access [MySUNYOrange](#), Click on Orange Connect

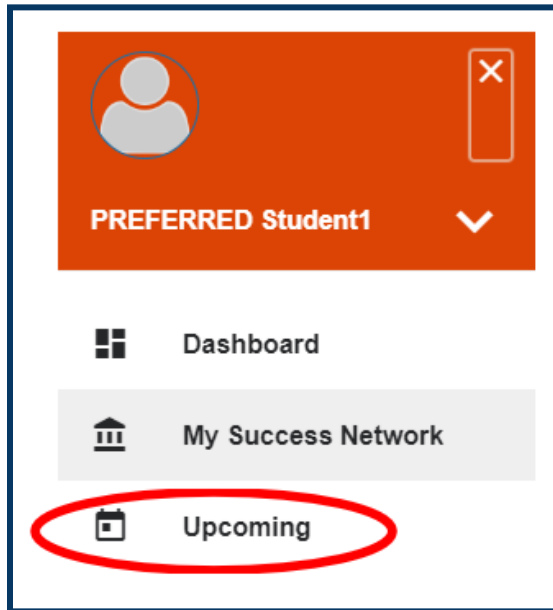


2) **Click** the hamburger menu button to reveal the sidebar.

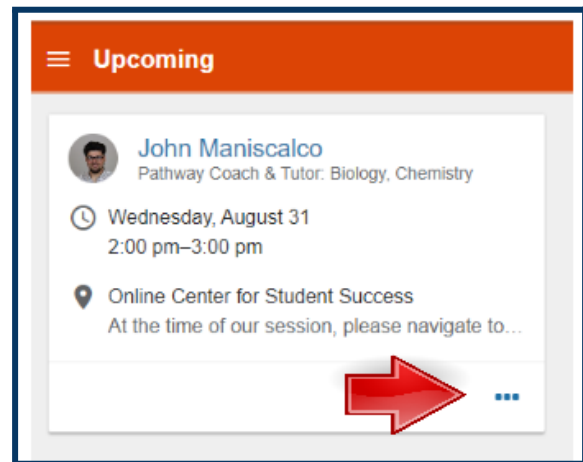
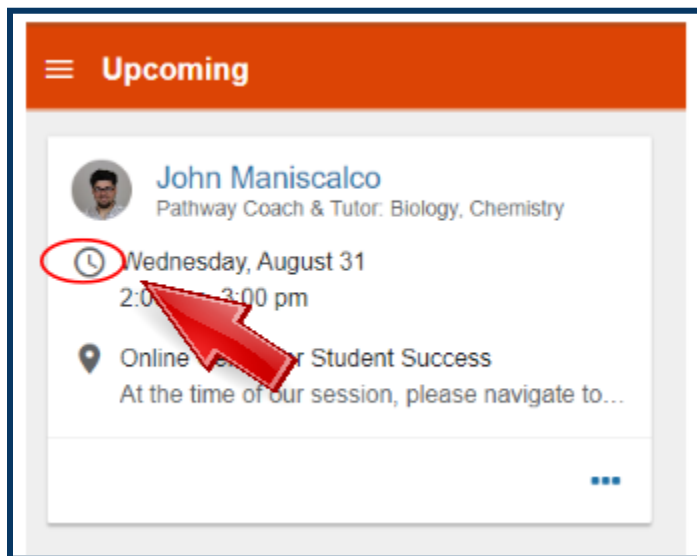


How do I edit or cancel a session?

3) Select **Upcoming** to view appointments.

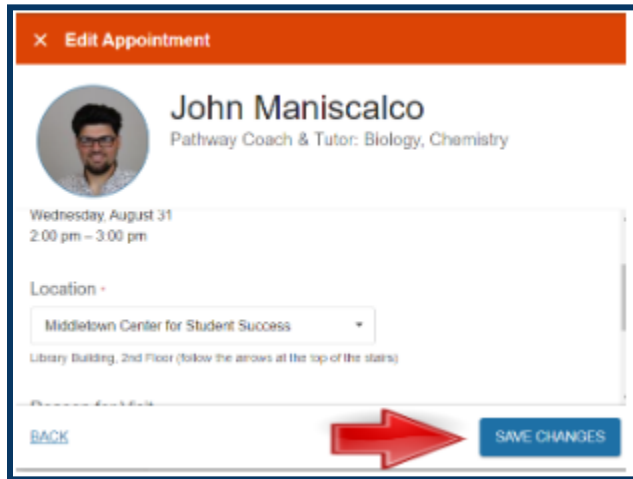


4) Click the **clock icon** to edit details about the appointment. Or Click on the **three dots** to cancel.




How do I edit or cancel a session?

5) Click the **save button**.



Edit Appointment

 **John Maniscalco**
Pathway Coach & Tutor: Biology, Chemistry

Wednesday, August 31
2:00 pm – 3:00 pm

Location

Middletown Center for Student Success

Library Building, 2nd Floor (follow the arrows at the top of the stairs)

[BACK](#) **SAVE CHANGES**