

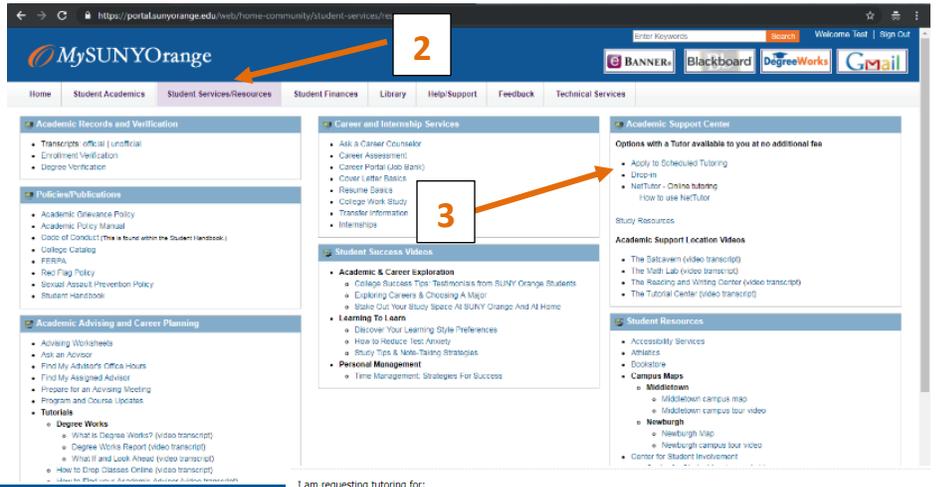
How to Submit an Application for Tutoring

1 Go to My.SUNYOrange.edu and log-in to your ID.

2 Click on the tab, "Student Services / Resources."

3 Click on "Apply for Scheduled Tutoring."

4 Fill out the application for the type of tutoring you'd like, and include **all** times you are available for a weekly, one-hour session.



Application for Scheduled Tutoring - Center for Student Success

Thank you for filling out your request for tutoring here at SUNY Orange! We are excited for the chance to work with you. SUNY Orange's Center for Student Success provides scheduled weekly tutoring sessions that start on the hour (eg: 2pm) and are one hour long. Each student may request a tutor for up to two courses.

Once your application is submitted, we will be in touch with your SUNY Orange email. Correspondence will include instructions to connect with your online tutor! If there are any questions in the meantime, please don't hesitate to reach out to us:

(845) 341-4171 or 9504
studentsuccess@sunyorange.edu

We strongly recommend reaching out via email. Any message left on our front desk phones will be responded to via your SUNY Orange email in a timely manner.

5 Click "Submit."

6 Check your email to ensure you received a copy of your request.

7 Continue to check your email regularly for your appointment confirmation, or if we have any follow-up questions about your request.

7 Call or email us with any questions or concerns!

I am requesting tutoring for:

Course Name, Course # *

Student Availability: Please check all of the hours that you are available to meet for your 1-hour tutoring session. You must select at least 4 hours. If your hours are too limited, it may be impossible to schedule your tutoring, and you will need to use another academic support option.

	Monday	Tuesday	Wednesday	Thursday	Friday
8am-9am	<input type="checkbox"/>				
9am-10am	<input type="checkbox"/>				
10am-11am	<input type="checkbox"/>				
12pm-1pm	<input type="checkbox"/>				
1pm-2pm	<input type="checkbox"/>				
2pm-3pm	<input type="checkbox"/>				
3pm-4pm	<input type="checkbox"/>				
4pm-5pm	<input type="checkbox"/>				
5pm-6pm	<input type="checkbox"/>				
6pm-7pm	<input type="checkbox"/>				

I've checked every hour during the week I'm available for weekly tutoring.

Campus: *

Center for Student Success
studentsuccess@sunyorange.edu

Middletown
Library, 2nd Floor
(845) 341-4171

Newburgh
Kaplan 220
(845) 341-9504



www.sunyorange.edu