

SUNY ORANGE DEPARTMENT OF DENTAL HYGIENE NOTICE OF PRIVACY PRACTICES

This Notice of Privacy Practices is required information for patients to explain how the SUNY Orange Dental Hygiene Clinic complies with the Health Insurance Portability and Accountability Act (HIPAA). This policy describes how health information about you may be used and disclosed, and how the clinic protects the privacy of that information.

The Notice of Privacy Practices is posted in the reception area, online at www.sunyorange.edu/dentalhygiene and available upon request at the front desk. If you have any questions, please contact the clinic at 845-341-4315.

The patient or representative of the patient will be asked to sign a Patient Bill of Rights and Agreement Form outlining this policy.

What Health Information is Protected?

- Medical information
- Treatment information
- Personal identifiers (DOB, phone #, name, address)
- Information that you are a patient at the SUNY Orange Dental Hygiene Clinic
- Other types of information that might identify who you are

How We Will Protect Your Information:

- Only dental hygiene faculty, dental hygiene students, and authorized staff may have access to your health information.
- All patient records are housed in a secure area and can only be accessed by authorized faculty, staff, or students.

Summary of this Notice:

- Care is provided by students under faculty supervision, and clinic records may be reviewed for educational and quality assurance purposes within the program.
- You have the right to ask for a written copy of this Notice
- A copy of this notice is available for review and may be found in the Reception Area of the SUNY Orange Dental Hygiene Clinic.
- We will obtain your written authorization before releasing your records, including radiographs, to your dentist or any outside party.