



SPRING SEMESTER EXPERIENCE

- Everyday* Spend a few minutes at the start of each session to discuss the day's plans, assign specific work or areas and, at the end, recommend possibilities for improvement, and review upcoming activities.
- Week 1* Help your student understand your goals, expectations, techniques, and schedule in the classroom.
- Weeks 1-4* Keeping in mind this is the student's second field experience, provide appropriate classroom involvement, starting with routine tasks such as snack help, then moving to small group work, such as centers.
- Weeks 5-10* Continue to assign specific areas and/or activities, increasing the level of supervision and responsibility every week. For example, you might delegate one portion of circle time each week until the student is leading the entire activity.
- Mid-sem.* Complete the mid-semester evaluation form, which the student will provide for you two weeks in advance (and can also be found in our on-line handbook). Try to find some time to have a conference with the student to discuss the evaluation.
- Ongoing* Continually help the student prepare for his or her *Lead Teaching Day*. On that day, the student must:
- Produce detailed plans for one week's activities.
 - With your help, integrate the week around your thematic plans.
 - Assume full supervisory responsibility for one session of that week.
 - Assign roles to you and other classroom staff for that session.
- Last Week* Write your evaluative summary relative to the *Lead Teaching Day*.
- Complete end-of-semester evaluation form, which the student will provide for you two weeks in advance (and can also be found in our on-line handbook). Try to find some time to have a conference with the student to discuss the evaluation.