2020-2021

SAP POLICY ADDENDUM

The Financial Aid Office has implemented a revised Satisfactory Academic Progress (SAP) policy for federal financial aid purposes. This new policy measurement became effective August 27, 2020. These measurements shall be used to determine student eligibility for all need-based and federal Title IV financial assistance unless the terms of a particular grant or funding source state otherwise. Progress towards the degree will be measured once each year, at the completion of the Spring semester. All new, current, and returning students will be evaluated and the end of the academic year.

Definition of a standard academic year: SUNY Orange's academic year for Associate Degree programs is measured from May to May.

SATISFACTORY ACADEMIC PERFORMANCE AND PROGRESS (SAP)
According to federal regulations, students must demonstrate Satisfactory Academic Progress (SAP) for Financial Aid Eligibility (Federal regulation 34 CFR 668.34). Requirements for academic progress for financial aid recipients are applied differently than SUNY Orange's Academic Standards. Federal regulation states that SAP standards must include a review of all attempted credits for all periods of enrollment, regardless of whether or not aid was received. This includes enrolled, transfer credits, repeated credits, etc. The student must meet all minimum standards in order to continue receiving financial aid. This includes Pell, FSEOG, Federal Work-study and Federal Direct Loans.

In order to maintain eligibility for financial aid, a student must make adequate academic progress toward his/her degree. For federal financial aid (Title IV funds), this is determined using a **quantitative, qualitative, and maximum time frame measurement**. These measurements are taken at the end of each academic year.

For Student Seeking an Associate's Degree:

Qualitative: student much achieve the following GPA
.5 – 29.5 credits: a cumulative GPA of 1.5 or higher
30 or more credits: a cumulative GPA of 2.0 or higher

Quantitative:
To meet financial satisfactory progress, a full-time student must cumulatively complete 67% of all credits attempted by the end of the academic year. You can determine your completion rate by dividing the total # of completed credits (A) by the total number of attempted credits (B): (A/B=pace). (See examples below)

Example 1: Student attempted 12 credits (Fall) and 15 credits (Spring) for a total of 27 attempted credits total. Out of 27 credits, student completed 9 credits in the fall, and 9 credits in

the spring for a total of 18 completed credits. (18/27=66.6=67% rounded). This student **would** meet the Quantitative measurement.

Example, but not limited to:

Credit hours for which the student is enrolled:	Pace of Progression (Completion % Calculation)	Credit hours in which the student must earn a passing grade:
3	3 X .67	2
6	6 X .67	4
9	9 X .67	6
12	12 X .67	8
15	15 X .67	10

Example 2: Student attempted 12 credits (Fall) and 15 credits (Spring) for a total of 27 attempted credits total. Out of 27 credits, student completed 9 credits in the fall, and 6 credits in the spring for a total of 15 completed credits. (15/27=55.5=56% (rounded)). This student **would not** meet the Quantitative measurement.

Example #3: **(Developmental Credits only)** New student attempted 12 developmental credits (Fall) and 15 developmental credits (Spring) for a total of 27 attempted developmental credits and had no transfer credits accepted. Out of 27 developmental credits attempted, student completed 9 credits in the fall, 9 credits in the spring for a total of 18 credits. (18/27=66.6=67% rounded). This student would meet the Quantitative measurement. Since developmental courses do not count towards the Grade Point Average, the student would have a GPA of 0.0. The student will be okay for federal student aid because these courses do not count towards the GPA but meet the 67% completion.

Please note: If a student takes a mix of developmental & non-developmental courses, all attempted credits will count towards the 67% and maximum timeframe requirement. Developmental credits do not to count towards your GPA but non-developmental courses do. Therefore, your GPA will be calculated based on the non-developmental courses and you will still be required to meet the minimum GPA requirement listed above for credits completed.

C. Maximum Timeframe: The maximum timeframe cannot exceed 150 percent (150%) of the published length of the education program. This applies to both credit and clock hour programs. Students must complete their courses to ensure they will finish the program within the allowable timeframe. The Financial Aid Office measures the ratio of credits successfully completed (transfer credits, repeated credits, credits by exam, remedial credits, etc.) compared to the number of credits attempted (transfer credits, repeated credits, credits by exam, academic bankruptcy credits and remedial credits) according to the chart below:

Note 1: Credits transferred from another institution are included as credits attempted and completed for the purposes of calculating maximum time frame.

Note 2: Once a student reaches maximum time frame or it is determined to be mathematically impossible for the student to complete their academic program within the maximum time frame, the student is no longer eligible for federal financial aid. The student may continue to attend SUNY Orange but must fund his/her education without federal financial aid.

Example of "Maximum Timeframe" for a student seeking an Associates Degree:

You can determine your maximum time frame of attempted credits, by the taking your program requirement and multiplying by 150%. SUNY Orange has programs are less than the 66 college-level credit requirements.

Example of "Maximum Timeframe" for a student seeking an Associates Degree

An Associate's Degree program requiring 66 college-level credits	The maximum time frame is 99 credits attempted 66 x 150% = 99 credits
An Associate's Degree program requiring 64 college-level credits.	The maximum time frame is 96 credits attempted 64 x 150% = 96 credits
A Certificate Program requiring 30 credits college-level credits	The maximum time frame is 45 credits attempted 30 x 150% = 45 credits

Attempted hours are those hours for which you were still officially registered at the conclusion of each semester's Add/Drop period. **Withdrawals are counted as attempted hours.**

Maximum hours to earn degree: To quantify academic progress, a school must set a maximum time frame in which a student is expected to complete a program. For an undergraduate program, the maximum time frame **cannot** exceed 150% of the published length of the program measured in credit hours attempted.

The majority of SUNY Orange undergraduate programs require 66 hours for graduation. The maximum time frame for students in these programs is 99 attempted hours (66 x 1.5=99).

- **Withdrawals**: All grades including W are counted as courses attempted and count toward the maximum time frame. However, grades of W, do not count towards your Grade Point Average (GPA).
- **Audited Courses**: You do not earn any academic credits for audited courses. These courses do not count in the calculation of your "attempted hours" or your Grade Point Average (GPA).
- **Pass/Fail Courses**: These hours count within the total calculation of attempted and earned hours. Pass/Fail courses do not calculate towards your Grade Point Average (GPA).
- **Transfer credits:** accepted for your academic program, are counted as credits attempted and credits earned and are also used to calculate the maximum time frame to complete your program. Transfer credits do not count towards your Grade Point Average (GPA).
- **Incomplete Grades:** Courses with grades of incomplete will count towards credits attempted but not count towards credits earned. If an "incomplete" grade is changed to a

"passing" grade by the midpoint of the subsequent semester, the credits may then count towards credits earned and included in the GPA calculation.

- **Developmental credits:** are **NOT** counted in your academic program, but they are counted in your total of accepted and attempted hours. These credits do not calculate towards your Grade Point Average (GPA). By Federal regulation, you are only aid eligible for a maximum of 30 developmental credit hours.
- **Double Majors and / or Minors**: If you pursue a double major / minor you will normally be expected to complete all degree requirements before reaching 99 attempted hours.
- **Change in Majors**: If you change your major you will normally be expected to complete all degree requirements before reaching 99 attempted hours.
- **2nd Associates Degree**: If you have already been awarded an Associate degree, you may apply for a second degree **only** if the second degree is different from the first degree. Ordinarily, a second degree at the undergraduate level is discouraged, and a Bachelor's degree is encouraged.
- You will be limited to how much you can borrow under the Direct Loan Program. These limits are not increased for students working on additional Degrees. Learn more about the Federal Direct Loan program by visiting https://studentaid.gov/.
- Pell grants are limited to the equivalent of 12 full-time semesters.

If you are enrolled in a *CERTIFICATE PROGRAM* that require 30 credits, you are allowed a total of *45 credits attempted* to complete program*.*

If you are enrolled in an *ASSOCIATE DEGREE PROGRAM* that requires 66 credits, you are allowed a total of *99 attempted credits* to complete program.

Students who lose federal aid eligibility can regain eligibility for federal aid by meeting SUNY Orange's SAP requirements or filing an Appeal (https://sunyorange.edu/financialaid/sap/appeal.html)