

*Dear Student:*

**IMPORTANT INFORMATION**

ATTENDANCE

*Financial Aid students must attend all courses for which they are registered during a semester to receive funds. If our office learns that you had an attendance problem in a particular course (or courses), your financial aid may be affected.*

CHANGE OF ENROLLMENT STATUS

*If a Financial Aid student changes their enrollment status (i.e., Full-time to Part-Time) during the refund period, their aid will be adjusted accordingly. Before dropping a course during the refund period, please see a Financial Aid Advisor to determine if this drop will affect your aid for that semester. [Note: Though the refund period for most courses ends after the first three weeks of classes, some one-credit and half-cred­it courses extend beyond this time frame.] Some Financial Aid students who drop below six (6) credits in a given term may lose any remain­ing financial aid funds due them for that term beyond the date they were no longer enrolled and attending (see above) 6 credits. If they drop below 6 credits students would lose their loan.*

AUDITED AND REPEATED PASSED COURSE WORK

*State Aid: Financial Aid will not pay for repeated passed course work or for audited course work. If a review of your schedule reveals that you are audit­ing a course or repeating a previously passed course, your financial aid may be affected.*

*Federal Aid: Financial Aid will not pay for audited course work. Financial Aid will pay for a student to repeat a passed course one time. If a review of your schedule reveals that you are audit­ing a course or repeating a previously passed course more than one time, your financial aid may be affected.*

COMPLETE WITHDRAWALS

*Students who withdraw completely (officially or unofficially) from all enrolled courses within a given semester and who receive federal finan­cial aid funds are subject to recalculation of those awards according to federal Title IV refund policies. This recalculation could result in the stu­dent owing money to the college for that particular semester.*

DEVELOPMENTAL COURSE WORK

*For students required to take developmental courses, Title IV programs will pay for a maximum of 30 attempted credits of developmental coursework.*

PHYSICAL EDUCATION COURSE WORK (P.E.)

Financial Aid can pay for a maximum of 2 physical education credits toward your degree. This includes prior semesters, current semester and/or transfer credits.