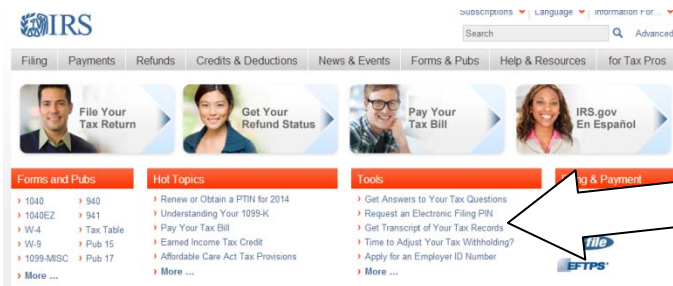
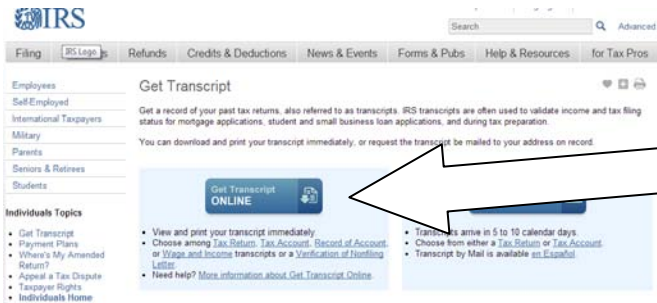


How to Order A Tax Transcript

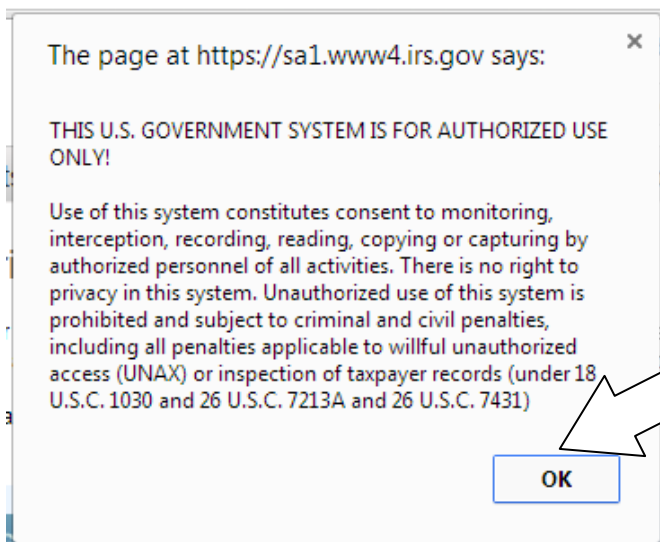
www.irs.gov



- Select
“Get Transcript of Your Tax Records”



- Select
“Get Transcript ONLINE”



- Click “OK”

Sign In

User ID

☐ Mask User ID

[Forgot User ID](#)

SIGN IN >

Sign Up

You must sign up to create or reactivate your account.

CREATE AN ACCOUNT >

[IRS Privacy Policy](#) | [Accessibility](#)

- If you already have a Sign In – login
- If you DO NOT have a Sign in
➤ Click “Create an Account”
Follow directions to create an account

Once account has been created – “Get Transcript” screen should appear

Get Transcript

Please select the reason you are requesting a transcript:

- ☐ Higher Education Student Aid
- ☐ Mortgage Related
- ☐ Federal Tax
- ☐ Immigration
- ☐ Small Business
- ☐ Housing Assistance
- ☐ Health Verification
- ☐ Health Care
- ☐ Other

Below are the transcripts and years available:

Return Transcript					Statement of Account Transcript		
2013	2012	2011	2010*		2012	2011	N/A
Account Transcript							
2013	2012	2011	N/A				
Wage & Income Transcript							
2013	2012	2011	2010	2009	2008	2007	2006
							2005
							2004

* The "Verification of Non-Filed" letter provides proof from the IRS that you did not file a return for the year you have selected.

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100-106880-1 (REVISED 10-1-11)

- Select
“Higher Education Student Aid”
- Under Return Transcript
Select Appropriate Year
- Make sure “Pop-up Blocker” Is off
- Transcript will open in a new window
- Print Transcript
- Close Transcript Window
- Sign Out