



ID # \_\_\_\_\_

# 2018-2019 Independent Verification Form V1 / V5



Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. The law says before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Upon review, your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

## A. INDEPENDENT STUDENT'S INFORMATION

First Name: \_\_\_\_\_ MI \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_

## B. INDEPENDENT STUDENT'S HOUSEHOLD INFORMATION

List the people you will support between July 1, 2017 and June 30, 2018. Include:

- **Yourself and your spouse** (if you are married)
- **Your children**, if any, that you will provide more than half of their support from July 1, 2018, through June 30, 2019, or if the child would be required to provide your information if they were completing a FAFSA for 2018 -2019. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.

Write the name of the college below for any household member who will be enrolled at least half time (6 credits or more) in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018, and June 30, 2019.

If more space is needed, attach a separate page with student's name and A# at the top.

Full Name	Age	Relationship	College	Attending 6+ credits
Example: John Smith	22	Spouse	State University	<input checked="" type="radio"/> Y / N
				<input type="radio"/> Y / N
				<input type="radio"/> Y / N
				<input type="radio"/> Y / N
				<input type="radio"/> Y / N
				<input type="radio"/> Y / N
				<input type="radio"/> Y / N



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Y / N

### C. INDEPENDENT STUDENT/SPOUSE'S TAX INFORMATION TO BE VERIFIED

**IMPORTANT – Please read before completing section C:** If you and, if married, your spouse filed, or will file, an amended 2016 IRS tax return, you must contact your financial aid administrator before completing either section C or D. The best way to verify income is by using the **IRS Data Retrieval Tool** that is part of FAFSA online. If you have not already used the tool, go to [FAFSA.gov](http://FAFSA.gov), log in to your FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2016 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.

#### I/we certify that:

(Check the box that applies.)

- ☐ I/we used the IRS Data Retrieval Tool in FAFSA-on-the-Web to transfer 2016 IRS income tax information into my FAFSA. [The income tax information from your FAFSA will be used to complete the verification process.]
- ☐ I/we did not (or could not) transfer my 2016 income information to the FAFSA using the IRS Data Retrieval Tool. I have attached a copy of my 2016 IRS Tax Return Transcript to this worksheet.
- ☐ I/we have not filed (and are not required to file) a 2016 federal income tax return and I had no income earned from work in 2015. I have attached a copy of my 2016 IRS Tax Return Transcript stating that I did not file.
- ☐ I/we have not filed and are **not required to file** a 2016 federal income tax return **based upon my 2016 income**. I had income earned from work in 2016 as listed below. [List every employer and the amounts earned in 2016, even if they did not issue an IRS Form W-2. Attach a copy of your IRS Wage and Income Transcript.]

If more space is needed, attach a separate page with student's name and A# at the top.

Employer's Name	Total Amount Earned in 2016	2016 IRS Form W2 Attached?
Example: ABC Company	\$1367.75	YES



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## D. CERTIFICATIONS AND SIGNATURES

**Signature Agreement.** By providing your signature below, you consent that all of the information reported is complete and correct.

Student Signature:

Date:

Student's Spouse Signature (if married):

Date:

***WARNING:*** You consent that all of the information reported is complete and correct. *If you purposely give false or misleading information on the worksheet, you may be fined, be sentenced to jail, or both.*

