

# THE LIBRARY SCOOP

## Library Hours—Middletown

Monday - Friday 8 am—9 pm  
Saturday 9 am—3 pm  
Circulation: 845-341-4855  
Reference: 845-341-4260

## Library Hours—Newburgh

Monday 9 am—8 pm  
Tuesday 9 am—8 pm  
Wednesday 9 am—8 pm  
Thursday 9 am—8 pm  
Friday 9 am—5pm  
Circulation: 845-341-9020  
Reference: 845-341-9049

The library staff is committed to providing helpful and friendly service. If you can't find a book, are having trouble formatting your paper, are wondering what books you checked out please direct your questions to anyone at the front desk of either library.

## Borrow a Netbook or Laptop

Both Middletown and Newburgh libraries have portable computers available for SUNY Orange students, faculty and staff to borrow.

The computers are to be used in the library and have wireless internet connection.



They are available at the desk with your **valid SUNY Orange ID**. Check out one today.

## Important news about printing in the library

Double sided printing is now available from all desktop computers in the library. Two duplex printers are available, one in the commons area and one in the lab. This initiative will reduce the amount of paper used in the library by printing twice as much per page. All printers are identified by color. When you open the print dialog you will see a list of printers and if they print single or double sided. Select the printer of your choice and look for the color card on the printer. If you notice the printer is jammed or out of paper you can get help from the library's staff at the front desk.

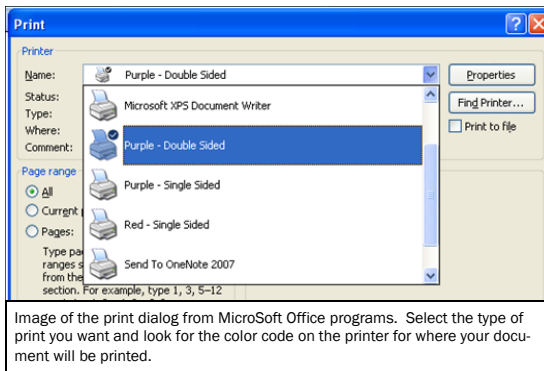


Image of the print dialog from MicroSoft Office programs. Select the type of print you want and look for the color code on the printer for where your document will be printed.

As always be thoughtful when you are printing. If the print job does not appear this may indicate that the printer is busy, out of paper or possibly jammed. If your print does not come out of a printer ask at the

desk for help do not click print again and again. You can save many pages by printing your powerpoint notes 3 slides to a page. Since toner is often more expensive than paper presentations with dark or black backgrounds are costly because they use a great deal of toner, even if you print 3 slides to a page. An easy way to save toner is to select a blank background from the design tab. Select the pages you need to print if you don't need all pages from the document you wish to print.

In October the college is implementing Paper Cut software to reduce the amount of paper used in the printers. Students will have an allowance equivalent to 400 sheets to use for printing documents throughout each semester. This was necessitated by the enormous amount of paper wasted in the library. One look in the recycle bins or at the piles of paper next to the printers will convince you that there is way too much wasted paper in the library. Students who go through more than that will be able to purchase extra paper in the library. Printing will cost 10 cents for single page and 14 cents for double (7 cents per side). You are required to confirm the print job with your SUNY Orange account login. The software is able to account for misprinted documents so you are not charged for these pages. Since this paper will be coming out of your account you should limit the amount of printing you do for others.

### Some More Print Tips:

Click print once! If the printers are busy it make take minutes for your document to be printed. Look at the printer before you print, large groups of people around the printer may mean there is a problem with that printer. Print to the printer with the fewest people around it, look for the color cards on the printers. Print one job at a time, if there is a problem with the printers these documents may come out after you are gone. Avoid using the print button in Microsoft Office programs because you have no control over the printing. Instead use the File menu (MS logo at the upper left) and go through the print dialog. Any member of the library staff can help you if you have questions.

## Urgent Information about printing from Angel.

Do not print documents directly from Angel. Choose the download option then open the document and print it using the program the document was created in. Printing directly from Angel can cause an error in our printers that makes them print out many blank pages. Pass this on to the student next to you.

The Civil War continues to be an important point in American History. Its causes are deeply rooted in colonial era politics and its echoes continue to be heard today.

Take care in researching this divisive topic. Many internet sites are full of inaccuracies or biases. Be sure to confirm the reliability of internet information through the library's books and article databases.

## Seasonal Poetry

As the sun rises each day  
We feel the warmth,  
Observing the splendor created  
In flower beds and evergreen  
tree growth,  
We anticipate calmer days  
After the summer storms and  
floods,  
And with fall approaching  
Brilliant color and brisk air to  
come.  
We peruse various venues  
With adventurous thoughts of  
Hiking,  
Driving through vistas of color,  
And maybe smores at a hillside  
campfire.  
Life may throw us a curve now  
and then  
But the sun will rise again,  
Shining like molten silver  
And push the cloud thoughts  
away.  
So smile,  
See the positive,  
It's there, go find it!  
Florence DeVaughn-Gertsen  
September, 2011

## CIVIL WAR RESOURCES IN THE LIBRARY

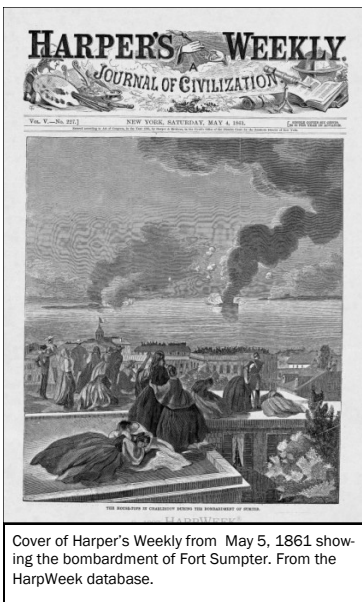
How the Civil War shaped the United States will be in the news as we mark the 150th anniversary of the outbreak of the war. You can use the library's resources to experience the war as those living in 1861 did. Harp Week and The New York Times from the Civil War era are both available for your research needs.

Harp Week is a resource featured on the front page of the library's web site that takes you directly to articles from Harper's Weekly. You can browse or search for specific topics. In the 1860s Harper's Weekly was one of the most popular news, literature and gossip magazines. Each week readers were able to see full page picture spreads that spread the news in graphic format, often there were more images than text. While we are used to seeing video and pictures of events while they happen, 1860s readers had to wait for the artist to create a picture and have it printed. Often pictures would arrive weeks after the event, fast for the times. Look for the HarpWeek link in the News from the Civil War.

Every few weeks the library's home page will highlight an article from Harper's Weekly from 150 years ago. From there you will be able to read the article and browse for others from the same issue. Other materials in the library's collection or electronic resources will also be identified for you to visit. Past article highlights are archived in the Reports from the Civil War guide found at [www.libguides.sunyorange.edu/RFTCW](http://www.libguides.sunyorange.edu/RFTCW).

You can read articles from the New York Times using the library's microfilm machines or through NYTimes.com. Search the internet site for dates and pages of articles. You can read the article on line or view the newspaper pages on microfilm. When you look at the pages from that time period you can also read other articles and advertisements. It will give you a deeper feeling for what was happening at the time.

Using the microfilm machine can be confusing. The library staff will be able to assist you with finding and using these resources. Keep an eye on the library's home page as we bring you the world of the Civil war one article at a time.



Cover of Harper's Weekly from May 5, 1861 showing the bombardment of Fort Sumpter. From the HarpWeek database.

## NEW LIBRARIANS JOIN THE LIBRARY TEAM

Welcome new librarians Stephanie Herfel to the Newburgh Campus and Nancy Murillo to the Middletown Campus. Both Stephanie and Nancy will take part in teaching library instruction and helping students while at the reference desk.

Many of the Newburgh campus denizens will already be familiar with Stephanie as she started in the Spring 2011 semester. Her responsibilities include managing the daily operations of the circulation desk including inter-library loan and course reserves, answering reference questions, and teaching library research sessions. Stephanie comes to us from York College of Pennsylvania where she taught a full semester, 2-credit Information Literacy course to college freshman and transfer students. She enjoys using technology to help students learn to effectively find, evaluate, and use information. Though she loves her work as a librarian, in her spare time, she enjoys horseback riding, skiing, and eating Indian food.

Nancy Murillo joins the Middletown campus library as the instruction librarian and archivist. Nancy started in August 2011 and is from Northeastern University in Chicago Illinois and is a contributor to "College Libraries and Student Culture: What We Now Know" a book published by the American Library Association earlier this year. She brings her expertise to SUNY Orange to focus on information literacy and library instruction assessment. The archives will also keep Nancy busy finding and organizing treasures in the college's collection of SUNY Orange and Morrison/Horton family history

When you are in the library please stop by and say "Hi!" to our new librarians!