



Fresh Start Application

Registrar's Office
115 South St
Middletown, NY 10940

Fresh Start Policy:

1. Credits and grades will be omitted from the recalculation of a CGPA until the CGPA is 2.0 or the smallest possible number above 2.0
2. Grades omitted from the re-calculation will be identified on the transcript by the symbol "X".
3. **A student can only be awarded ONE Fresh Start.** Once a Fresh Start has been granted it cannot be revoked in a future semester.

You can only apply for One Fresh Start please indicate which Policy you are applying for: (Check only One)

<p style="text-align: center;">1. <u>Separation Fresh Start Policy:</u></p> <p>This policy is intended to provide a "fresh start" for students with unsatisfactory grades that have been away from the College for at least one year. An eligible student will have his or her CQPA re-computed by excluding final grades earned in courses taken that are not explicitly required in the student's intended degree or certificate program. The student must apply for this fresh start opportunity at the beginning of his/her returning semester. If the application is denied by the Registrar or his/her designee, a written appeal may be made to the Vice President for Academic Affairs.</p> <p>To be eligible for a fresh start, a student must meet all of the following criteria:</p> <ol style="list-style-type: none"> 1. Be matriculated in a registered degree or certificate program at the College. 2. Have been out of the College for at least one calendar year 3. Have a CGPA lower than 2.0 at the time of the request 4. Acknowledge in writing the restrictions of this policy via student signature on the Fresh Start Application 	<p style="text-align: center;">2. <u>Change of Program (Major) Fresh Start Policy:</u></p> <p>This policy is intended to provide a "fresh start" for students who have changed to a new program (major) and earned unsatisfactory grades in courses that were taken under the previous program (major). An eligible student will have his or her CQPA re-computed by excluding final grades earned in courses taken that are required by the original degree but not for his/her new program (major). The student must apply for a change of program (major) fresh start within the first three weeks of his/her second semester in the new program (major). If the application is denied by the Registrar or his/her designee, a written appeal may be made to the Vice President for Academic Affairs.</p> <p>To be eligible for a change of program fresh start, a student must meet all of the following criteria:</p> <ol style="list-style-type: none"> 1. Be matriculated in a registered degree or certificate program at the College. 2. Be currently enrolled in classes 3. Have completed at least one semester in their current program (major) 4. Have a CGPA lower than 2.0 at the time of the application 5. Acknowledge in writing the restrictions of this policy via student signature on the Fresh Start Application 6. Successfully completed 2 courses applicable to the new program (major) with a "C" or better for the change of program (major) fresh start to be applied
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Student Name: _____ Student ID # _____

I have read the foregoing and agree to abide by its restrictions if a Fresh Start is granted:

Date: _____

Student Signature (**Required**)

Course Number	Course Title	Year/ Semester	Grade

****FOR OFFICE USE ONLY****

A Fresh Start **has** been applied to the above courses with an "X" symbol. Your recalculated CQPA is now: _____

A Fresh Start **has not** been applied to one or more courses due to the following: