

Graduation Application



RECORDS AND REGISTRATION

Newburgh Campus 1 Washington Center, Newburgh, NY 12550
Middletown Campus 115 South Street, Middletown, NY 10940
(845) 341-4140 • registrar@sunyorange.edu

FOR OFFICE USE ONLY:

EMAIL: _____
SHADEGR: _____
SHADIPL: _____

Please complete this form and return it to the Registrar's Office via your SUNY ORANGE email to registrar@sunyorange.edu

Name: _____ Student ID: A _____
Last First

Term/Year you expect to complete requirements for Graduation: May August December Year: _____

Degree Program: _____

Dual Degree?

(If Yes and you are completing two degrees in the same semester you must complete two separate graduation applications and pay the application fee for each degree.)

Second Degree (if applicable):

(Circle YES ONLY if you have previously received a degree from SUNY Orange)

Do you plan to transfer additional credits from another college that has not already been received by SUNY Orange to complete your degree?

If yes, from which college(s) : _____

*Please note you must file a "Permission to Attend Another Institution" form with the Registrar's Office to be approved for transfer credit.

DIPLOMA INFORMATION

CLEARLY PRINT YOUR NAME EXACTLY AS YOU WISH FOR IT TO APPEAR ON YOUR DIPLOMA

First Name Middle Name or Initial (optional) Last Name

YOUR DIPLOMA WILL BE DELIVERED TO THE MAILING ADDRESS YOU PROVIDE BELOW:

(To ensure you receive your diploma/certificate you must notify the Registrar's Office of any changes to your mailing address after you submit your application registrar@sunyorange.edu)

Check if New Address

Address: _____ City: _____ State: _____ ZIP Code: _____

Home Telephone: _____ Cell Phone: _____ Email: _____@sunyorange.edu

I understand that:

- I am fully responsible for being familiar with and meeting the graduation requirements of my program and that final certification requires a graduation audit completed by the Office of the Registrar
- That if I do not meet the requirements for graduation by the semester indicated that I must re-apply for graduation
- That an official transcript including any credit from another institution to be used for graduation purposes must be submitted to the Registrar's Office at least 7 days prior to my graduation date
- That an overall 2.0 grade point average is required for all degrees and for an A.A.S. degree a 2.0 in major courses (either cumulative or in each course) is required in addition to the overall 2.0 grade point average
- I must settle all financial obligations to SUNY Orange and clear any student record holds before a diploma or certificate can be received

Signature: _____ Date: _____

FOR OFFICE USE ONLY

PAID _____ DATE: _____ INITIALS: _____