

# SUNY Orange Campus Safety Report

Annual Fire Safety & Security Report  
2008

SUNY ORANGE COUNTY COMMUNITY COLLEGE  
MIDDLETOWN & NEWBURGH CAMPUS  
2008

### PRESIDENTIAL CHARGE

The College Department of Safety & Security has been charged by the president to:

1. Review policies and procedures on sexual assaults;
2. Review and suggest improvements in the safety education programs;
3. Access availability of counseling services for all crime victims;
4. Review victim referral and campus response procedures for sexual assault situations;
5. Refer complaints to appropriate authorities;
6. Continue on-going assessment of the quality of campus personal safety policies, practices, procedures and programs.
7. The Department of Safety and Security is assisted in accomplishing these goals by the Campus Safety and Security Committee, which are charged by the college governance system with the responsibility to review current campus safety and security procedures.
8. For confidential reporting of criminal activity, call extension 4932 or in emergency extension 77, Director of Safety & Security, John Aherne.
9. The Department of Safety & Security also maintains a daily log of crimes and incidents that occur on campus. This is available for the public to view and is posted in the Orange Hall Security Office and in the Newburgh Campus Safety & Security Office. While most incidents are logged, the Director of Safety & Security, whose office is room 103, Orange Hall, may determine that a incident be classified as "confidential" in order not to jeopardize a criminal investigation or the identity of a victim. Crime statistics of campus perimeters of main campus and extensions are available for review. Dial x 4932, John Aherne, Director; extension 4934, Edward Kiely, Assistant Director. The statistics for Middletown Campus will cover the perimeter areas of Wawayanda to Mills Avenue and Genung to Winner Avenues and for our Newburgh Campus is Washington Center including perimeters First Street, Grand Street, Broadway and Colden Avenue.
10. This report is filed as required by the federal "Crime Awareness & Campus Security Act", (hereafter referred to as the Campus Safety Act) which was last amended in 1998. The purpose of this report is to provide our faculty, staff and students with campus safety data including crime and fire safety statistics and procedures to follow to report a crime.



SAFETY AND SECURITY SERVICE ACTIVITIES - January 1, 2008 to December 31, 2008

1. Monthly meetings
2. Distribution of Safety/Security related pamphlets:
  - a. Campus Safety and Security at SUNY Orange (as per Title II - Crime Awareness and Campus Security Act)
  - b. Campus Safety Tips
  - c. Date Rape
  - d. Fire Prevention
3. Reviewed with local Police Chiefs (Middletown, and Newburgh) copies of the law and procedures relative to Student's Rights to Privacy.
4. Met with representatives of the two City Police Departments, Fire Department, and Orange County Emergency Management Board and discussed matters of mutual interest.
5. Continued installation of new interior and exterior locking systems.
6. Provided on-going escort service for students, staff, and faculty.
7. Distributed seasonal crime prevention posters and fire safety hand outs to all effected members of the college community.
8. Continued installation of new exterior lighting system and exterior emergency phones.
9. Installation of closed circuit security cameras.
10. Installation of interior and exterior Emergency Notification System.
11. Installation of 2 new exterior Safety & Security booths in parking lots.

Prior to Receipt of "Memorandum to Presidents Volume 92. No. 7", Created a Rape Crisis Team Consisting of:

Campus Nurse:  
Director of Safety and Security Services  
Campus Counselor:

Elaine McClung  
John W. Aherne  
Terri Van Everen

Any person or group of persons within this team, in conjunction with the local police department representatives, will devote all professional resources to the report of a rape or of any sexual assault. The victim will be advised of the composition of the team and may choose any one or all of its members to assist in the situation.

It is felt that this is a very comprehensive approach to the initial report of a sexual offense to



campus personnel. Any and all related campus resources will be brought to bear on the situation until resolution of the problem. This is an initial response action to a sensitive situation and does not exclude further in depth medical, legal or psychological remedial efforts by off-campus professional. Sensitivity, confidentiality, caring and professionalism are the operative words in our team approach.

In line with the prevention aspect of the memorandum, literature on "date rape" and safety precautions are being distributed to all students throughout the academic year.

### EMERGENCY RESPONSE AND EVACUATIONS

Campus communities will be notified upon the confirmation of a significant emergency or dangerous situation involving immediate threat to the health and safety of students, employees, and local community. The college Emergency Management Team will meet immediately to determine and evaluate the situation and if necessary will activate the Emergency Management Plan, NY Alert system, and Emergency Notification System. The EMT will coordinate set up for the responding emergency agencies. This plan and system will be reviewed and tested on an annual basis.

### ANNUAL FIRE SAFETY REPORT

Statistics are attached for the number of fire safety / evacuation drills and any actual fire situation that has occurred in the past year. Continued fire inspections are conducted throughout the year by our college Fire Marshall, Department of Education Fire Prevention Department, and Middletown and Newburgh Fire Departments.

## **SUNY ORANGE COMMUNITY COLLEGE**

### **Crime Statistics Availability Statement (CLERY ACT Statement)**

A copy of the SUNY Orange County Community College campus crime and fire statistics as reported annually to the U.S. Department of Education will be provided upon request by calling the campus Director of Safety and Security, John Aherne at 845-341-4932.

Information can also be obtained from the U.S. Department of Education website at <http://ope.edu.gov/security>. Additional data and information can be found on the following U.S. Department of Education sites: "[Summary Campus Crime & Security Statistics](#)", "[Campus Security Statistics](#)", and "[Campus Security](#)". Also, "[Crime In The United States](#)", an annual report from the [Federal Bureau of Investigation \(FBI\)](#), provides university / college campus crime data that are reported by law enforcement agencies.



**Campus Safety and Security Committee  
Annual Report 2008 – 2009**

**Members:** Paula Crawford, Maureen Flaherty, Kirsten Gabrielsen (recorder of minutes), Gerald Hamilton, John Holub, Caitlin Kennedy, Marty Markovits, Devon Norris, Irma O'Dowd, Dennis O'Loughlin, Sheila Stepp and Patrice Wiley

**Ex Officio:** John Aherne, Melanie Bukovsky, Eileen Callahan, Elaine McClung and Michael Worden

**Volunteer Member:** John Parsons

**Chair:** Karen Reid

The Campus Safety and Security Committee met on the last Thursday of each month for the fall 2008 semester and for the spring 2009 semester. This year the committee met six times on the following dates: September 25<sup>th</sup>, October 30<sup>th</sup>, November 20<sup>th</sup>, January 29<sup>th</sup>, February 26<sup>th</sup> and March 26<sup>th</sup>.

Our concerns and accomplishments during 2008-2009 were as follows:

- **Safety and Security Recommendations:** These recommendations were sent to Executive Committee May 2008 and were forwarded to President Richards for his action in September 2009. President Richards accepted these recommendations for implementation. The uniforms and daily patrols recommendations have been implemented. To date, a comprehensive procedures manual has not yet been received or reviewed by the committee.
  1. The Security Department is asked to develop a comprehensive procedures manual which specifically addresses Orange County Community College Safety concerns and potential situations as well as security officer departmental training to college-specific issues.
  2. The Security Guards be issued one consistent uniform (seasonal variation notwithstanding) and the uniforms be visibly identifiable from a distance (i.e. display lettering on the back of jackets or shirts that state "SECURITY")
  3. Security should conduct daily patrols throughout the campus that would include assigning specific buildings to guards to patrol on a continuous basis. The emphasis here would be on visibility and familiarity for the students.
- **Identification Badges:** The identification badge recommendation was presented to the College Assembly at the November 24, 2008 meeting. The recommendation was amended and passed. President Richards accepted this recommendation. The amended recommendation is stated below.
  - ❖ All employees and students are required to obtain and strongly recommended to wear a College ID Badge. Additionally, breakaway lanyards were recommended and add security emergency phone numbers



(Middletown and Newburgh) to the back of all ID badges. **To date, employee breakaway lanyards magnetic strips and security emergency stickers have been purchased and are available.**

- **South Street crosswalks:** The committee met with Jacob Tawil, Commissioner of Public Works for the city of Middletown on 2 separate occasions to discuss our concerns regarding safety in the crosswalks on South Street and other crosswalks throughout campus. The commissioner's recommendations were as follows:
  1. Remove all or as many parking spots on South Street that we could live without but not less than 5 so that pedestrians are visible in the crosswalks
  2. Paint "SLOW SCHOOL" on South Street and other college streets with crosswalks.
  3. Have a pull-in spot on South Street for the shuttle bus drop off and pick up.
  4. Additional pedestrian crosswalk signage to be placed by crosswalk areas. (The city of Middletown gave the college several signs.)

**The following was completed in March 2009 with President Richards's approval:**

- ❖ 5 parking spots were removed on South Street. Spots were removed in the following locations: 1 spot by the stop sign in front of Morrison Hall, 2 spots by Bio-Tech crosswalk and 2 spots by Hudson Hall crosswalk. Also, "SLOW SCHOOL" was painted on South Street and East Conklin Avenue.
- **Building Safety Volunteers:** The Building Safety Volunteer initiative has been put in place in conjunction with the Leadership Team. This was approved by cabinet and the Emergency Management Team. Volunteers have been assigned for college buildings throughout campus. Each main person will have a radio for a communication tool with security. This will be the go-to person so that correct information can be disseminated in the event of an emergency for their building.
- **AED'S:** A sub-group from the committee met with a company representative regarding AED'S. Twenty-four new units were ordered and placed throughout campus for a total amount of 27 AED'S. Four units were sent to Newburgh Campus. The AED'S were a gift from the College Association. CPR training has been offered and is on-going.

Respectfully submitted by Karen Reid, Chair  
5/6/09



## SUNY ORANGE CRIME STATISTICS MIDDLETOWN CAMPUS

OFFENSES	2005 (YTD)	2006 (YTD)	2007 (YTD)	2008 (YTD)
MURDER	0	0	0	0
MANSLAUGHTER	0	0	0	0
FORCIBLE SEX OFFENSES	1	0	0	0
NON- FORCIBLE SEX OFFENSES	0	0	0	0
GRAND LARCENY	1	7	9	6
GRAND LARCENY AUTO	0	0	0	1
ROBBERY	0	0	0	0
ASSAULT	2	0	0	0
BURGLARY	0	0	0	0
ILLEGAL WEAPONS POSSESSIONS	0	0	0	0
BIAS CRIMES	0	0	0	0
HATE CRIMES W/INJURY	0	0	0	0
HATE CRIMES W/LARCENY	0	0	0	0
HATE CRIMES W/ VANDALISM	0	0	0	0
HATE CRIMES W/ INTIMIDATION	0	0	3	0
LIQUOR LAW VIOLATIONS	0	1	0	0
DRUG ABUSE VIOLATIONS	0	0	0	1
ARSON	0	0	0	0
FIRE / EVACUATION DRILLS (3-4 times per year depending on type of occupancy)	4	4	4	3
FIRES	0	0	0	0
ALARM NOTIFICATIONS				5
ARRESTS				1 -GRAND LARCENY 1-DRUG ABUSE



## SUNY ORANGE CRIME STATISTICS NEWBURGH CAMPUS

OFFENSES	2005	2006	2007	2008
	(YTD)	(YTD)	(YTD)	(YTD)
MURDER				0
MANSLAUGHTER				0
FORCIBLE SEX OFFENSES				0
NON- FORCIBLE SEX OFFENSES				0
GRAND LARCENY				1
GRAND LARCENY AUTO				0
ROBBERY				0
ASSAULT				0
BURGLARY				0
ILLEGAL WEAPONS POSSESSIONS				0
BIAS CRIMES				0
HATE CRIMES W/INJURY				0
HATE CRIMES W/LARCENY				0
HATE CRIMES W/ VANDALISM				0
HATE CRIMES W/ INTIMIDATION				0
LIQUOR LAW VIOLATIONS				0
DRUG ABUSE VIOLATIONS				0
ARSON				0
FIRE / EVACUATION DRILLS (3-4 times per year depending on type of occupancy)				3
FIRES				0
ALARM NOTIFICATIONS				2
ARRESTS				1-G.L.