

## ***SUNY Transfer Guarantee Policy & Procedures***

New York State residents who are graduates of a State University of New York two-year college or a City University two-year college, including University community colleges operating under the program of the University, and who possess an A.A. or A.S. degree, shall be guaranteed an opportunity to continue their education on a full-time basis at a baccalaureate campus of the University.

A.A. and A.S. graduates will be granted full credit transfer for general education courses taken and not be required to repeat successfully completed course with similar curricular content. Transfer students are obligated to meet only those admissions requirements to institutions or to a particular program applicable to continuing and returning students. Transfer students are to be accorded, as far as possible, opportunities in areas such as housing, advisement and registration comparable to those of continuing and returning students.

Graduates, when accepted in parallel programs at baccalaureate campuses of the University, will be afforded full junior standing and be given the opportunity to complete the requirements for a bachelor's degree within four additional semesters of full-time work.

To be eligible for the program, a student must comply with application submission deadlines and have an A.A. or A.S. degree at the time of application.

- \* File your application with the Application Services Center (ASC) by March 1 for fall admission, and by October 1 for spring admission.
- \* Provide four year campuses with an official two-year college transcript, showing three semesters of completed studies, by March 15 for fall admission, and by October 15 for spring admission.
- \* Complete all required supplemental application materials by April 15 for fall admission, and by November 15 for spring admission.

Although campus choice and academic program are not guaranteed, SUNY staff will work one-on-one with each Transfer Guarantee candidate to determine how the applicant can be best served given campus and programs that open and suitable.

If the above criteria have been met, and the student has not been granted admission to any of the schools they applied to, the student will automatically receive a letter outlining the procedures for the guaranteed transfer program.

*Information taken from: [www.suny.edu](http://www.suny.edu)*