

**Memorandum of Understanding between
SUNY Orange County Community College Honors Program and New College of Florida
Guaranteed Admission Program**

PURPOSE OF THIS MEMORANDUM:

The purpose of this Memorandum of Understanding (“MOU”) is to memorialize an agreement between **SUNY Orange County Community College** (“OCCC”) Honors Program and **New College of Florida** (“NCF”) to ensure qualified OCCC Honors Program students are guaranteed admission to NCF upon successful completion of an Associate in Arts or Associate in Science (“AA”) degree from OCCC—with an honors program designation—and application for admission to NCF. Students eligible for the Guaranteed Admission Program (“GAP”) will be expected to earn an AA within eight (8) semesters, not to exceed thirty-two (32) months, from the time the student enrolls at OCCC as a non-high school attending student (“Transfer”), maintains a minimum cumulative college GPA of 3.00 and completes all honors program requirements.

PURPOSE AND OVERVIEW OF THIS PROGRAM:

The primary purpose of the GAP is to increase access for intellectually engaged, high achieving students to enroll and complete degrees at both OCCC and NCF. These students will receive support and mentoring to guarantee the applicants’ admission to NCF upon completion of an AA at OCCC. OCCC students shall be held to the standards of each institution’s Student Code of Conduct and Honors Code.

TARGET AUDIENCE:

Any OCCC Honors Program student who is interested in transferring to NCF after completing an AA with honors program designation at OCCC.

COMMITMENTS FROM OCCC:

- Identify honors program students who may be interested in NCF.
- Track potential NCF students for the GAP program.
- Regularly communicate to honors program students the existence of this MOU and raise awareness of the opportunity presented herein by including NCF transfer materials and a copy of this MOU in spaces designed for OCCC’s students to receive transfer information.
- Communicate to honors program students about student engagement opportunities at OCCC and NCF.
- Refer interested and qualified honors program students to either NCF’s Transfer Admissions Coordinator for Transfer students, or freshmen admissions coordinators for DE Students for appropriate admissions advising or questions.

COMMITMENTS FROM NCF:

- Provide regular updates to OCCC.
- Provide OCCC with data on success stories of OCCC GAP transfer students.
- Provide graduation data for GAP students commencing with the graduation of the first cohort of students transferring under this MOU.
- Invite students to attend information sessions with details on NCF’s admissions process and points of contact.
- Provide welcome/encouragement letter to students that have self-identified as pursuing GAP admission.

- Encourage GAP students to attend activities (academic/social programming) to make connections with NCF students.
- Admit students who have satisfied the requirements outlined herein, who apply as a Transfer student.
- Waive all NCF application fees for students applying under this MOU.
- Award to each OCCC student admitted to NCF one or more annually renewing scholarship in an amount consistent with NCF's scholarship guarantee programs and their established associated policies for the student's enrollment term and status as either a Transfer or DE Student.

TERM OF THIS MOU

This MOU shall take effect on February 1, 2022 and remain in place for three (3) years. It shall thereafter automatically renew on an annual basis unless either institution provides the other institution written notice no later than one hundred twenty (120) days prior to the expiration of the preceding term that it wishes to terminate this MOU. If either institution fails to follow the terms and conditions of the MOU, as set forth herein, the other institution has the right to terminate this MOU immediately upon written notice. If this MOU is terminated, the status of the students matriculated, enrolled, or accepted in programs contemplated under this MOU shall not be affected.

OPERATIONAL DETAILS:

- OCCC and NCF will meet to review MOU and make appropriate amendments and/or addenda when either party identifies a need to do so.
- OCCC and NCF will identify members in their respective institutions to monitor the progress of the students and the program.
- Advertisements, press releases, flyers and other print or electronic publicity created and disseminated by each institution regarding programs or activities related to this MOU shall be approved in advance by designated representatives of both parties.
- Neither party shall discriminate on the basis of sex (including pregnancy or gender identity), race, religion, age, national origin/ethnicity, color, marital status, disability, genetic information, or sexual orientation in any of its educational programs, services, or activities, including admission and employment.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

In witness whereof, the parties hereto have caused this MOU to be duly executed and delivered by their respective officials thereunto duly authorized as of the date last written below.

SUNY Orange County Community College

New College of Florida

By: Elaine Arden
Title: Honors Program Coordinator

By: David Boisvert
Title: David Boisvert, VP Enrollment Services

On: 17 March 2022

On: _____

By: Edna Helen
Title: Vice President of Academic Affairs

By: Juzanne M...
Title: Provost and Vice President for Academic Affairs

On: 03/16/2022

On: 2/18/2022

By: KAmy
Title: President

By: Patrick
Title: President

On: 3/16/22

On: 2/18/2022