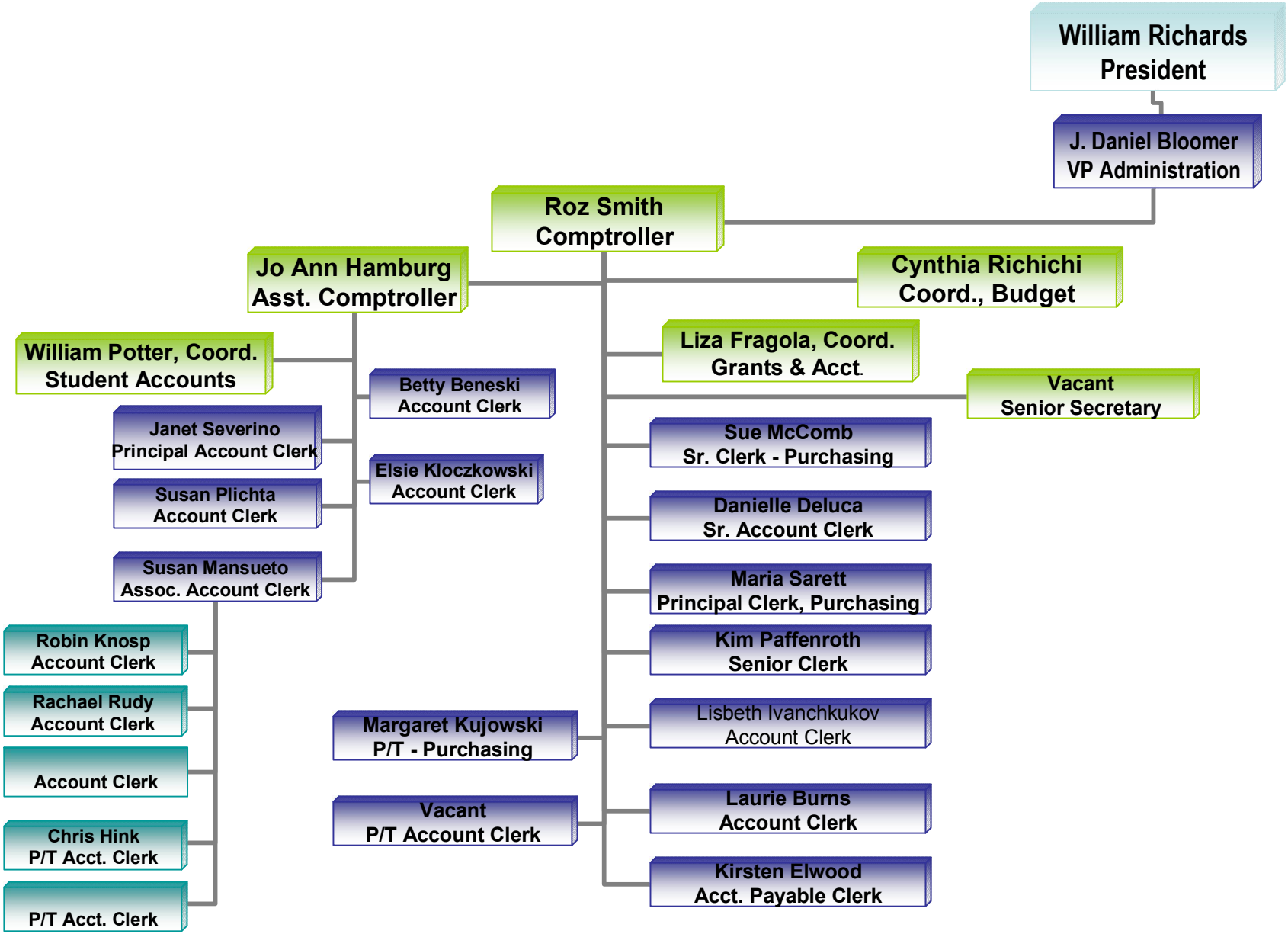Business Office