



Section 5

Academic Affairs

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Policy Number	Policy Title
BP5.1	Degree Offerings and Requirements

The Board of Trustees ensures that the College will offer programs leading to Associate in Arts, Associate in Science and Associate in Applied Science degrees, as well as certificates. To qualify for a degree, students must meet the minimum requirements set forth by the New York State Education Law and meet the minimum CPQA requirements.

Policy Number	Policy Title
BP5.2	Core Curriculum

The College's core curriculum will meet all State University of New York guidelines and requirements, and follow a common set of values and framework that define and assess program learning outcomes. To assure compliance with the SUNY academic mission, the College is committed to developing, adapting and administering those academic methods and procedures deemed to be the most effective in promoting efficiency of operations and most appropriate to the advancement of learning.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.

Policy Number	Policy Title
BP5.3	Instruction Offered Externally

The College will provide educational opportunities sufficient to meet the needs of the citizens of Orange County and the state of New York. The State University of New York recognizes two categories of external offerings: off-campus credit and non-credit instruction, and distance education. Off-campus instruction is defined as traditional face-to-face classroom instruction that occurs at a location away from the home premises of the institution. Distance education is defined as a formal educational process in which the majority of the instruction occurs when student and instructor are not in the same place and the instruction is delivered using technology.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.



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Policy Number	Policy Title
BP5.4	Off-Campus Learning Experiences

The College shall provide for and encourage participation in off-campus learning experiences, including study abroad opportunities, field trips and other non-classroom activities, which may include student government, clubs, organizations, intramural sports, intercollegiate sports, and attendance at cultural events within the limitations of the resources available. No such activities shall take place without prior written consent of the President or the President's designee. Approval for off-campus learning experiences, including those outside of the United States, will be granted by the President, or the President's designee, provided the learning experience is consistent with the academic mission of the College and meets all criteria established by the College.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.

Policy Number	Policy Title
BP5.5	Approval, Deactivation and Termination of Academic Programs

The Board of Trustees shall rely upon the President to recommend the approval, deactivation and termination of academic programs based upon guidelines stipulated by the State University of New York and the State Department of Education.

Policy Number	Policy Title
BP5.6	Accreditation

The Board of Trustees directs the President to ensure that the College maintains its accreditation with the Middle States Commission on Higher Education and other appropriate accreditation agencies.



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Policy Number	Policy Title
BP5.7	Faculty Membership

The Board of Trustees shall approve, upon the recommendation of the President, appointment to the Corps of Instruction that includes full-time professors, associate professors, assistant professors, instructors, library staff and learning support personnel.

Policy Number	Policy Title
BP5.8	Promotion and Tenure

The College will grant promotions and tenure to approved professional staff, based upon guidelines established by the President or his/her designee. The Board of Trustees will accept recommendations for promotion and tenure from the President.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.

Policy Number	Policy Title
BP5.9	Emeritus Status

The College will grant emeritus status to approved professional staff, based upon guidelines established by the President or his/her designee. The Board of Trustees will accept recommendations for emeritus status from the President.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.